

COLLEGE STATION I.S.D.  
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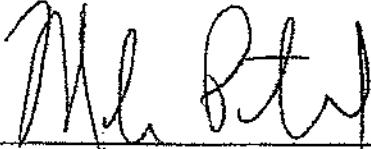
PURCHASING OFFICE


INTER-DEPARTMENTAL MEMO

TO: Glynn Walker  
SUBJECT: Purchase of Special Needs School Buses  
DATE: March 5, 2012

The Special Services Department has funds available to purchase two (2) special needs school buses for the district. The Transportation Department has reviewed the models for the purchase of this bus for the district. School buses are available through the Houston Galveston Area Council (HGAC) Purchasing Cooperative which College Station ISD is a member. All buses have been competitively bid and awarded by the Cooperative's Board of Trustees based on state statutes.

The attached HGAC quote was requested from Longhorn Bus Sales for two (2) International 47 passenger buses and one (1) 77 passenger bus with air conditioning and lift. It is the recommendation of Mark Pantel, Director of Purchasing and Hector Silva, Director of Transportation to purchase the International special needs buses from Longhorn Bus sales for a total of \$299,872.00 per the HGAC Purchasing Cooperative. The HGAC Administration fee of \$600 is included in this total.

  
Mark Pantel, Director of Purchasing

  
Hector Silva, Director of Transportation