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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Glynn Walker
DATE: May 10, 2013
SUBJECT: Athletic Supplies, Equipment and Apparel RFP# 13-004

Request for Proposal (RFP) #13-004, Athletic Supplies for 2013-2014 was mailed March 22, 2013 and posted on the district website and advertised March 22 and March 29, 2013. Fifty six vendors responded to the RFP which opened April 18, 2013. The most responsive bidders were:

Vendors Name

Alert Services
Aluminum Athletic Equipment Co.
Athletic Supply
Azbell Sports Videos
B&B Athletics
Barcelona Sporting Goods
Blue Moose Tees
Boren Sports Group
Brazos Running Company
BSN Sports
Buck Terrell Athletics
CC Creations
Clarke Distributing
Coach Com
D and J. Golf (Pro Golf)
Douglas Shoulder Pads
East Texas Sports Center
GTM Sportswear
Gandy Ink
Georgetown Sporting Goods

Gillman Gear
Gopher Sport
Gulf Coast Athletics
GV Pro Tables
Image Maker 4U, Inc.
Invader Sportswear
Izner Advance Designs
MFAC LLB (M-F Athletic Company)
Medco
Miller Net Co.
Monograms and More
Pebble Creek Country Club
Riddell All-American
Soccer.Com
Soccer Post
Sport Decals
Sports Imports
Swim Shops of the Southwest
Team Express
Team Go Figure
Tennis Outlet
Texas Swim Shop
Visual Promotions
Webb Electronics

The proposal was based on a discount off catalog or retail pricing rather than item-by-item. The catalog method of bidding allows an award to multiple vendors and provides a larger product and supplier base for Athletics. Sue Betts, Assistant Athletic Director evaluated each proposal using a bid evaluation matrix and provided vendor award recommendations based on input from the Athletics Department staff.

It is the recommendation of Mark Pantel, Director of Purchasing and Sue Betts, Assistant Director of Athletics to award the Athletic Supplies RFP #13-004 to the vendors listed above effective June 1, 2013 through May 31, 2014. This RFP may be renewed one (1) additional year if agreed upon by both parties sixty (60) days prior to expiration.



Mark Pantel, Director of Purchasing



Sue Betts, Assistant Director of Athletics