

State of Texas  
County of Brazos

## Superintendent Term Contract

This Term Contract is entered into by and between the Board of Trustees (the "Board") of College Station Independent School District (the "District"), a body politic and corporate, of Brazos County, Texas, and Eddie K. Coulson (the "Superintendent"). This Contract is entered into and executed pursuant to the authority of Texas Education Code Section 11.151, Texas Education Code Chapter 21, and the general laws of the state of Texas. The Board on behalf of the District and the Superintendent may be referred to jointly in this Contract as "Parties."

The Board and the Superintendent, for an in consideration of the terms stated in this Contract, hereby agree as follows:

- I. **Term.** The Board agrees to employ the Superintendent on a twelve month basis per school year, **beginning July 1, 2012 and ending June 30, 2015.**
- II. **Certification.** The Superintendent agrees to maintain the required certification throughout the term of employment with the District. If the Superintendent's certification expires, is canceled, or is revoked, this Contract is void.
- III. **Representations.** The Superintendent makes the following representations:
  - 3.1 **Beginning of Contract.** The Superintendent represents that he has disclosed to the Board, in writing, any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the Superintendent. The Superintendent understands that a criminal history record acceptable to the Board, at its sole discretion, is a condition precedent to this Contract.
  - 3.2 **During Contract.** The Superintendent also agrees that, during the term of this Contract, the Superintendent will notify the Board, in writing, of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the Superintendent. The Superintendent agrees to provide such notification in writing within seven calendar days of the event or any shorter period specified in Board policy.

**3.3 False Statements and Misrepresentations.** The Superintendent represents that any records or information provided in connection with his or her employment application are true and correct. Any false statements, misrepresentations, omissions of requested information, or fraud by the Superintendent in or concerning any required records or in the employment application may be grounds for termination or nonrenewal, as applicable.

**IV. Duties.** The Superintendent shall be the educational leader and chief executive officer of the District. The Superintendent agrees to perform his duties as follows:

**4.1 Authority.** The Superintendent is the chief administrative officer of the District. The Superintendent shall perform such duties as prescribed in state law, the job description, and District policies, as well as any additional duties as the Board may designate from time to time.

**4.2 Standard.** Except as otherwise permitted by this Contract or Board action, the Superintendent agrees to devote his full time and energy to the performance of his duties. The Superintendent shall perform his duties with reasonable care, skill, and diligence. The Superintendent shall comply with all Board directives, state and federal laws and rules, Board policy, and regulations as they exist or may hereafter be amended.

**4.3 Annual Evaluation.** The Board shall evaluate and assess in writing the Superintendent's performance at least once each year during the term of this Contract. The evaluation format and procedure shall comply with Board policy and state law.

**V. Compensation.**

**5.1 Salary.** The District shall pay the Superintendent an annual salary of one hundred eighty-one thousand eight hundred dollars (\$181,800) per year.

**5.2 Adjustments.** At any time during the term of this Agreement, the Board may, in its discretion, review and adjust the salary of the Superintendent, but in no event shall the Superintendent be paid less than the salary set forth in this Contract. Adjustments to salary and any other compensation under Section V of this Contract shall be based only on performance in accordance with the Superintendent's annual evaluation under Section IV of this Contract and not on any general increase for District administrators, unless otherwise determined by the Board.

**5.3 Benefits.** The District shall provide benefits to the Superintendent as provided by state law and Board policies. The Board reserves the right to amend its policies at any time during the term of this Contract to reduce or increase these benefits, at the Board's sole discretion.

**5.4 Professional Membership Fees.** Reasonable fees and costs will be paid by the District for the Superintendent's membership and participation in organizations related to his professional development and civic responsibilities. The Superintendent is encouraged to participate in both professional and civic organizations that expand his professional growth and his involvement in the community. The Superintendent will submit an annual budget for such fees as part of the District's overall budget for Board approval.

**5.5 Business Expenses.** The District will pay for or reimburse reasonable actual and incidental expenses incurred by the Superintendent in the continuing performance of duties on behalf of the District under this Contract. The District will provide the Superintendent with a national credit card on which he may make charges for all expenses reimbursable by the District. The Superintendent shall comply with all policies, procedures, and documentation requirements in accordance with Board policies and established procedures, which shall be subject to review annually by the District's independent auditors.

The District will pay for or reimburse all reasonable actual and incidental expenses associated with the Superintendent's work with staff members, community members and other persons which are related to the performance of duties as Superintendent. The Superintendent will submit an annual budget for such expenses as part of the District's overall budget for the Board approval.

**5.6 Health and Life Insurance.** The District shall provide the Superintendent with the same standard group health-related insurance options available to other District employees. The District shall provide the Superintendent with the same "Leadership Team Group Life Insurance" benefits available to District employees who are a part of the leadership team as defined by the Board.

**5.7 Vacation Leave Days.** In addition to the personal leave days granted to other employees of the District, the Superintendent shall accrue an additional 15 vacation leave days annually, which he may take at his choice when not interfering with urgent duties. The days may be taken in a single period or at different times as will least interfere with the performance of his regular duties for the District. The Superintendent may carry over a maximum of five vacation leave days from one year to the next, but shall at no time accrue, in the aggregate, more than 20

vacation days. The Superintendent shall notify the Board President of the days he takes as vacation.

**5.8 Unused Vacation Days.** The District shall pay the Superintendent for any unused vacation leave days up to a maximum of 20 days upon his leaving the District's employ.

**5.9 Retirement Account.** The Board shall provide, in addition to salary, an annual contribution to a Supplemental Retirement Plan ("SRP") in the amount of \$10,000 no later than January 1 of each year beginning in 2010. The SRP shall include a plan established under Section 403(b) of the Internal Revenue Code ("Code"). The Superintendent shall have sole authority to choose the vendor to administer the SRP and the investments available in the SRP, subject to the limitations provided therein.

The 403(b) plan shall be established under a written plan document that meets the requirements of the Code and such documents are hereby incorporated herein by reference. The funds for the 403(b) shall be invested in such investment vehicles as are allowable under the Code for the applicable type of plan. The Superintendent shall make the selection of the investments to be used for the Plan funds. The contributions to the Plan and earnings thereon shall at all times be vested with the Superintendent according to the following schedule:

If Employment Termination Date Occurs:

Between January 1, 2010-December 31, 2010	0% Vested
Between January 1, 2011-December 31, 2011	0% Vested
Between January 1, 2012-December 31, 2012	50% Vested
Between January 1, 2013-December 31, 2013	100% Vested

Employer contributions made to the 403(b) plan shall be non-discretionary and paid solely as determined by the Board, with no option for the Superintendent to receive such contributions in cash.

## **VI. Legal Defense and Indemnification.**

**6.1 Legal Defense.** The District shall provide a legal defense to the Superintendent in connection with any and all demands, claims, suits, actions, or any legal proceedings brought against the Superintendent in an official capacity, for acts or omissions occurring within the course and scope of the Superintendent's employment, to the extent permitted by law. The District shall indemnify the Superintendent against any and all awards, judgments, settlements, or any form of monetary compensation arising out of any demand, claim, suit, action, or legal proceeding

brought against the Superintendent, in an official capacity, for acts or omissions occurring within the course and scope of the Superintendent's employment, to the extent permitted by law.

**6.2 Dispute with District.** The Board shall not provide a legal defense or indemnification for any demand, claim, suit, action, or any legal proceeding between the Superintendent and the District, its agent, servants, employees, or subordinates.

**6.3 Misconduct.** Notwithstanding anything in this Section or in the Contract to the contrary, the District shall not be obligated to defend or indemnify the Superintendent in the event it is determined that the demand, claim, suit, action, or legal proceeding against the Superintendent is the result of:

- a. An act or omission that involves intentional misconduct or a knowing violation of the law; or
- b. A transaction from which the Superintendent received an improper benefit.

**6.4 Insurance.** The District may fulfill its obligation under this Section by purchasing insurance coverage as determined by the Board.

**VII. Extension.** At any time during the Contract, the Board may, in its discretion extend the term of the Contract and reissue the Contract, adding one year to the term. Extension of the Contract may be considered as part of the annual evaluation process under Section IV of this Contract. Failure to extend or to reissue the Contract for an extended term shall not constitute nonrenewal under Board policy. The Superintendent shall have no right to such extension.

**VIII. Resignation.** The Superintendent may relinquish his position and leave the employment of the District by written resignation addressed and filed with the Board not less than 120 days prior to its effective date in the year that the release from this Contract is requested. The Superintendent may resign with the consent of the Board at any other time.

**IX. Termination and Nonrenewal of Contract.** Termination or nonrenewal of this Contract or resignation under this Contract will be pursuant to Texas Education Code Chapter 21.

**X. Suspension.** In accordance with Texas Education Code Chapter 21, the Board may suspend the Superintendent with or without pay during the term of this Contract for good cause as determined by the Board.

## **XI. General Provisions.**

**11.1 Amendment.** This Contract may not be amended except by written agreement of the Parties.

**11.2 Severability.** If any provision in this Contract is, for any reason, held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision of the Contract. This Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been a part of the Contract.

**11.3 Entire Agreement.** All existing agreements and contracts, both verbal and written, between the Parties regarding the employment of the Superintendent are superseded by this Contract. This Contract and any addenda constitute the entire agreement between the Parties.

**11.4 Applicable Law and Venue.** Texas law shall govern this Contract. The Parties agree that venue for any litigation relating to the Superintendent's employment with the District, including this Contract, shall be the county in which the District's administration building is located. If litigation is brought in federal court, the Parties agree that venue shall be the federal district and division in which the district's administration building is located.

**11.5 Paragraph Headings.** The headings used at the beginning of each numbered paragraph in this Contract are not intended to have any legal effect; the headings do not limit or expand the meaning of the paragraphs that follow them.

## **XII. Notices.**

**12.1 To Superintendent.** The Superintendent agrees to keep a current address on file with the District's human resources office and the Board President. The Superintendent agrees that the Board may meet any legal obligation it has to give the Superintendent written notice by delivering the notice through hand-delivery, certified mail, regular mail, and/or express delivery service to the Superintendent's address of record.

**12.2 To Board.** The Board agrees that the Superintendent may meet any legal obligation to give the Board written notice by providing one copy of the notice to the President of the Board and one copy to the Vice President of the Board. The Superintendent may provide such notices by hand delivery, or by certified mail, regular mail, and/or express delivery service to the Board President and Vice President's addresses of record, as provided to the District.

This Contract has been approved by majority vote of the Board in a lawfully called and convened public meeting. It is executed by authorized individuals in duplicate on the dates stated below.

**The Parties have read this Contract and agree to abide by its terms and conditions.**

**Superintendent:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

**College Station Independent School District**

**By:** \_\_\_\_\_  
**President, Board of Trustees**

**Date Signed:** \_\_\_\_\_

**Attest:** \_\_\_\_\_  
**Vice-President, Board of Trustees**