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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Glynn Walker
DATE: August 13, 2014
SUBJECT: Annual Fuel Contract RFB #14-0031

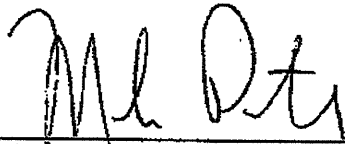
Texas A&M University in cooperation with Brazos County, Bryan Independent School District, City of College Station, City of Bryan, Brazos Valley Solid Waste Management Agency and College Station Independent School District solicited Request for Bids (RFB) # 14-0031 "Annual Fuel Contract for Texas A&M University and other Participating Entities" on July 8, 2014. The bid was advertised on July 25 and July 28, 2014. Six vendors responded to the bid, which opened August 1, 2014. The responsive bidders were:

<u>Vendor Name</u>	<u>CSISD Total Bid</u>
Brenco Marketing Corporation	\$568,570.00
Petroleum Traders	\$570,626.40
TAC Energy	\$568,461.60
Gold Star Petroleum, Inc.	\$572,558.80
Hartland Fuel Products, LLC	\$569,251.00
Mansfield Oil Company	\$562,447.00

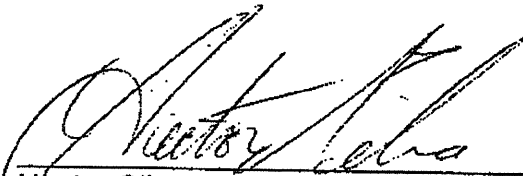
Attached is a tabulation of the prices and minimum delivery amounts submitted by the vendors based on the estimated annual usage for CSISD. The price per gallon of fuel is determined by applying the vendor's bid amount for profit per gallon to the unbranded average per gallon price listed in the "Oil Price Information" (OPIS) Pad 3 Net Report for Hearne, Texas. The amount for profit remains firm for the length of the contract. The OPIS prices for fuel fluctuate hourly.

The intent of the entities involved was to award the entire fuel contract to a single vendor and make an award to the vendor who offered the best value. Representatives from the entities evaluated the bids and Brenco Marketing appears to offer the bid with the best value when the award criteria are considered including profit per gallon, delivery capabilities, minimum order quantities and past performance.

It is the recommendation of Mark Pantel, Director of Purchasing and Hector Silva, Director of Transportation to award the Annual Fuel Contract to Brenco Marketing for an estimated yearly total of \$568,570.00. This bid will be effective September 1, 2014 through August 31, 2015 with the option to renew for four (4) twelve (12) month periods if agreed to by both parties.



Mark Pantel, Director of Purchasing

 5-14-14

Hector Silva, Director of Transportation