



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Dr. Clark Ealy, Superintendent
From: Glynn Walker, Deputy Superintendent
Date: June 10, 2015
Subject: Award RFP #15-013 Floral and Craft Supplies
Agenda Item: J-5
Board Priority/
District Goal: Priority 3, Goal 4

Background

Request for Proposal #15-013 Floral and Craft Supplies was advertised according to state bid law and CSISD Board Policy and mailed directly to ten (10) vendors. The district received responses from eight (8) vendors. To create the best value for the district, the proposal was based on discount off retail and shelf pricing. Purchasing Department staff evaluated the proposals according to state law and local policy and provided vendor recommendations.

Recommendation

It is recommended that the Board of Trustees of the College Station Independent School District award Request for Proposal # 15-013 Floral and Craft Supplies to Blick Art Materials, Hobby Lobby Creative Centers, Kroger Texas, LP, School Specialty, Inc., and Southern Floral Co. for the two years from July 1, 2015 through June 30, 2017.

GLYNN WALKER
Deputy Superintendent for
Business and Operations

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CLARK C. EALY, Ph.D.
Superintendent of Schools