

COLLEGE STATION I.S.D.
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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

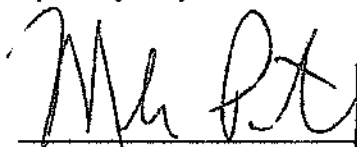
TO: Glynn Walker
DATE: July 24, 2012
SUBJECT: HVAC Supplies, Parts and Equipment RFP# 12-010

Request for Proposal (RFP) #12-010, HVAC Supplies, Parts and Equipment was mailed May 14, 2012 to twelve vendors, posted on the district website and advertised May 14 and May 21, 2012. Five vendors responded to the RFP, which opened June 18, 2012. The proposers were:

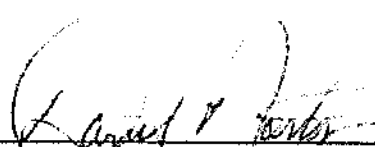
Carrier Enterprises
Coolgas Inc.
Franks Electric Motor Service
Johnson Supply
Johnstone Supply

The proposal was based on a discount off catalog or retail pricing rather than item-by-item. The catalog method of bidding allows an award to multiple vendors and provides a larger HVAC supplies, parts and equipment product and supplier base for the district. Among the vendors awarded, the Operations Department can review the catalogs and discounts quoted and select the products which offer the best value to the district.

It is the recommendation of Mark Pantel, Director of Purchasing and David Norton, Director of Operations to award the HVAC Supplies, Parts and Equipment RFP# 12-010 to Johnson Supply, Johnstone Supply, Franks Electric Motor Service and Carrier Enterprises effective September 1, 2012 through August 31, 2013 with an option to renew for two (2) one-year periods if agreed upon by all parties.



Mark Pantel, Director of Purchasing



David Norton, Director of Operations