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PURCHASING OFFICE

INTER-DEPARTMENTAL MEMO

TO: Glynn Walker
SUBJECT: Apparel Bid RFB# 12-012
DATE: August 12, 2012

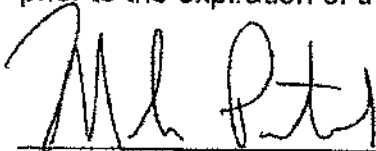
Request for Bid (RFB) # 12-012 Apparel was mailed Jun 29, 2012 to seven bidders, posted on the CSISD website and advertised July 2, 2012 and July 9, 2012. Ten vendors responded to the bid, which opened July 30, 2012.

Vendor Name

CC Creations
Cleaver items
BSN Sports
Brown & Bigelow
Elementary Spirit Zone
Groggy Day Sportswear
Monograms and More
Tennis Outlet
World of Promotions
Neff Motivation

The format requested bidders to submit line item prices for commonly used apparel and a discount from catalog for other apparel that might be purchased by the district. Bids were evaluated using the evaluation form and criteria in the RFB.

It is the recommendation of Mark Pantel, Director of Purchasing to award this bid to CC Creations and Monograms and More for the 2012-2013 school year. This bid may be renewed for two (2) additional years in one-year increments, provided all terms and conditions remain the same and both parties agree to the extension prior to the expiration of the agreement.



Mark Pantel, Director of Purchasing