

COLLEGE STATION I.S.D.  
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**PURCHASING OFFICE  
INTER-DEPARTMENTAL MEMO**

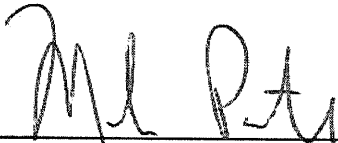
TO: Mike Martindale  
DATE: January 5, 2016  
SUBJECT: Testing and Air Balance Engineering Services

As part of the 2015 bond program, Professional Services Request for Qualifications (RFQ) for Testing and Air Balance Engineering Services was mailed on November 9, 2015 to five firms, advertised November 9 and November 16, 2015 and posted on the CSISD website. Five firms responded to the RFQ which opened December 10, 2015.

Campos Engineering Inc.  
Engineered Air Balance Co.  
National Precisionnaire, LLC  
Precisionaire  
Specialty Engineering

Each statement of qualifications was evaluated by staff members from the Facilities Department and Purchasing Department using the attached evaluation matrix. All five firms met the qualifications specified in the RFQ. Engineering Air Balance Co., National Precisionnaire, LLC, and Campos Engineering received the highest scores based on the criteria in the RFQ.

In order to maintain an adequate supply of qualified testing and air balance engineering firms, it is the recommendation of Mark Pantel, Director of Purchasing and Jon Hall, Executive Director of Facilities that the district authorize the Executive Director of Facilities to negotiate and execute a contract with Engineering Air Balance Co. National Precisionnaire, LLC, and Campos Engineering to provide testing and air balance engineering services for specific construction projects in the 2015 bond program.

  
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Mark Pantel, Director of Purchasing




  
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Jon Hall, Executive Director of Facilities

**College Station Independent School District  
Evaluation Matrix for Testing Air Balance**

Respondent	Firm's Previous Public School Experience.	Previous experience of Proposed Personnel for this Work	Adequate Staff and Current Workload	Quality of RFQ	Overall Reputation and References	TOTAL
Phi Service Agency	69	67	41	9	50	236
Engineered Air Balance	75	75	45	13	90	298
Specialty Engineering	68	74	38	9	79	268
National Precisionaire, LLC	73	70	40	12	85	280
Campos Engineering	70	66	43	12	83	274

Evaluators Signature:

Date: 12-15-15

 Jon Hall  
 Mark Pantel  
 Theo Rouse

Recommendation