

College Station Independent School District

Success...each life...each day...each hour



MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: June 14, 2017

Subject: Library Books Annual Bid RFB # 17-008

Agenda Item: J – 6

Board Priority/
District Goal: Priority 3, Goal 5

BACKGROUND

The College Station ISD Purchasing Department in cooperation with the Director for Student Services has solicited bids for library books. Requests for Bids (RFB) #17-008 was mailed on Friday, March 24, 2017, was posted on the CSISD website and advertised on Friday, March 24, 2017, and Friday, March 31, 2107. Forty-five (45) vendors responded to the RFB, which opened on Tuesday, April 18, 2017.

The bid responses were evaluated by district staff and this request for bids was prepared on a discount off publishers list pricing rather than item-by-item. The result is a listing of recommended vendors that met the bid specifications. Such a listing allows the district librarians to obtain the best value for the district by evaluating the various prices and services from vendors on the list.

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District award Library Books Bid #17-008 for the 2017-2018 and 2018-19 school years, with an additional one year option, to the twenty-six (26) vendors listed in the attached memorandum dated May 24, 2017.

MM
Mike Martindale
Deputy Superintendent for
Business and Operations

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CLARK C. EALY, Ph.D.
Superintendent of Schools

CE
6/15/17