



College Station Independent School District

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**College Station Independent School District
Regular Board Meeting Minutes
September 20, 2016 7:00 p.m.
Board Room**

ITEM NOS.	CONSENT ITEMS	DESCRIPTIONS
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A.		CALL TO ORDER /WELCOME President Valerie Jochen called the meeting to order at 7:00 p.m.
B.		DECLARATION OF QUORUM/WELCOME President Valerie Jochen declared a quorum with seven members present. In attendance were President Valerie Jochen, Vice President Jeff Harris, Secretary Carol Barrett, Trustee Mike Nugent, Trustee Michael Schaefer, Trustee Michael Wesson and Trustee Quinn Williams.
C.		RECOGNITIONS
C-1.		Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence <ul style="list-style-type: none"> a. Clay Burley - College View High School b. Jordan Carranza - College View High School c. Analy Galindo - College View High School d. Gustavo Tovar - College View High School
C-2.		<u>Staff</u> Texas Association of School Business Officials (TASBO) Certified Texas School Business Specialist <ul style="list-style-type: none"> • Dianna Kelly

		<p>Texas Association for Pupil Transportation (TAPT) Certified Pupil Transportation Master Official</p> <ul style="list-style-type: none"> • Caleb Williams
C-3.		<p>Recognize artwork provided by A&M Consolidated Middle School, College Station Middle School and College View High School</p>
D.		<p>CONSENT AGENDA</p> <p>Items listed on the Consent Agenda were as follows: Item H-1 Local Board Policy List; Item H-3 Board Policy DNA(LOCAL); Item H-4 Board Policy DNB(LOCAL); Item H-5 Board Policy FFAC(LOCAL); Item H-6 Board Policy GKD(LOCAL); Item H-7 2016-17 Campus Improvement Plans; Item I-1 Class Size waiver for College Hills Elementary; Item J-3 Annual SunGard Maintenance and Support agreement; Item J-4 Purchasing Cooperative Fees report for 2015-16; Item J-5 Orchestra instruments purchase for Pecan Trail; Item J-6 HVAC purchase for A&M Consolidated High School, Item J-7 Head Start Financial Statements; Item J-8 Monthly Budget Amendments and Item J-9 Financial Reports. Item H-2 EHBAF(LEGAL) and EHBAF(LOCAL) was pulled by the administration for further clarification.</p> <p><u>MOTION 4640:</u> I move approval of the Consent Agenda as presented with the exception of Item H-2. The motion was made by Trustee Michael Wesson and seconded by Vice President Jeff Harris. The motion carried with seven ayes and zero nos.</p>
E.		BOARD
E-1.		<p>Board Directions and Reports/Announcements/ Superintendent Reports and Announcements</p> <p><u>Board</u></p> <ul style="list-style-type: none"> • CSISD Education Foundation Trustee Mike Nugent reviewed the Team CSISD employee giving campaign. 42% of CSISD employees have pledged to donate a total of \$84,000. This is a 20% increase over last year. The Education Foundation's tenth anniversary 50 Men Who Can Cook fundraiser will be held on February 3rd at the Brazos County Expo Center.

		<ul style="list-style-type: none"> ● District Educational Improvement Council ● Audit ● Head Start Policy Council ● Intergovernmental Relations Liaison Trustee Michael Schaefer attended. Representative John Rainey was the speaker. Key topics were education, transportation and water. BCS mentioned an increase in train traffic to the tune of about a 30-40% increase. ● Personnel Advisory Council Liaison ● School Health Education Council ● Upcoming Events <p><u>Superintendent</u></p> <ul style="list-style-type: none"> ● Leadership CSISD This is the 3rd year for Leadership CSISD. This is a great opportunity for members of the community that may be interested in what it takes to run a school district such as integrating technology, State funding, building schools, etc. Go to our website www.csisd.org to apply. ● Upcoming events The Board will be attending TASA/TASB conference this weekend in Houston for training and to fulfill the training requirements by the State. District football is starting. Volleyball is already in district play.
<p>E-2.</p>		<p>Consideration, discussion and possible action related to an order to cancel the November 8, 2016 Board of Trustees Election</p> <ul style="list-style-type: none"> ● Horn Memo ● Certificate of Unopposed Candidates ● Order of Cancellation <p>At the August 16, 2016 Regular Board meeting, the Board of Trustees approved an Order of Election due to the terms for Position 3, Position 4 and Position 5 expiring. The August 22nd filing deadline passed and only three people filed for those positions. There is now no longer a need for an election according to State law. Additionally, it is requested that the Board of Trustees issue a Certificate of Unopposed Candidates for Other Political Subdivisions.</p> <p><u>MOTION 4641:</u> I move that we cancel the election and certify all unopposed candidates. The motion was made by Trustee Mike Nugent and seconded by Trustee Michael Schaefer. The motion carried with seven ayes and zero nos.</p>

F.		<p>HEARING OF CITIZENS (Non-Agenda/Agenda Items) Citizens wishing to address the Board in regard to non-agenda items will be called upon at this time. Citizens wishing to address the Board in regard to agenda items will be called upon once the meeting has reached that particular item.</p> <p>Citizen Betsy Pickett – 3164 La Venta Way - expressed appreciation and support for work done by the Board on behalf of students in CSISD.</p>
G.	√	<p>MINUTES</p> <ul style="list-style-type: none"> • August 16, 2016 Workshop Minutes • August 16, 2016 Public Hearing Minutes • August 16, 2016 Regular Board Meeting Minutes • August 31, 2016 Special Workshop Minutes
H.		<p>CURRICULUM AND INSTRUCTION</p>
H-1.	√	<p>Consideration, discussion and possible action to repeal all previously adopted policies and adopt (LOCAL) policies as prepared by TASB Policy Service</p> <ul style="list-style-type: none"> • McIntyre Memo • CSISD (LOCAL) Board Policy List
H-2.	√	<p>Consideration, discussion and possible action related to TASB Update 106: Policy EHBAF (Legal) and EHBAF (Local)</p> <ul style="list-style-type: none"> • McIntyre Memo • Board Policy EHBAF(LEGAL) • Board Policy EHBAF(LOCAL) <p>This item was removed from the Consent Agenda earlier in the meeting. This is in regard to SB507 legislative session concerning cameras in certain special education classes. During the Workshop earlier, Molley Perry, Executive Director for Special Services and Accountability, reviewed this policy along with recent letter from the Attorney General. The administration recommended pulling this item from the agenda in order to get further information and bring it back for consideration at a later date.</p>
H-3.	√	<p>Consideration, discussion and possible action related to Board Policy DNA (Local)</p>

		<ul style="list-style-type: none"> ● McIntyre Memo ● Board Policy DNA(Local)
H-4.	√	<p>Consideration, discussion and possible action related to Board Policy DNB (Local)</p> <ul style="list-style-type: none"> ● McIntyre Memo ● Board Policy DNB(Local)
H-5.	√	<p>Consideration, discussion and possible action related to Board Policy FFAC (Local)</p> <ul style="list-style-type: none"> ● McIntyre Memo ● Board Policy FFAC(Local)
H-6.	√	<p>Consideration, discussion and possible action related to Board Policy GKD (Local)</p> <ul style="list-style-type: none"> ● McIntyre Memo ● Board Policy GKD(Local)
H-7.	√	<p>Consider approval of 2016-17 Campus Improvement Plans</p> <ul style="list-style-type: none"> ● McIntyre Memo ● A&M Consolidated High School ● College Station High School ● College View High School ● A&M Consolidated Middle School ● College Station Middle School ● Cypress Grove Intermediate ● Oakwood Intermediate ● College Hills Elementary ● Creek View Elementary ● Forest Ridge Elementary ● Greens Prairie Elementary ● Pebble Creek Elementary ● Rock Prairie Elementary ● South Knoll Elementary ● Southwood Valley Elementary ● Spring Creek Elementary
I.		PERSONNEL
I-1.	√	<p>Consider approval of a class size waiver for College Hills Elementary School.</p>

		<ul style="list-style-type: none"> • Martindale Memo
J.		BUSINESS
J-1.		<p>Consider an order authorizing the issuance of unlimited tax refunding bonds; appointing a pricing officer and delegating to the pricing officer the authority to approve the sale of the bonds; establishing certain parameters for the approval of such matters; approving an escrow agreement, and paying agent/registrar agreement; levying an annual ad valorem tax for the payment of the bonds; and enacting other provisions relating to the subject.</p> <ul style="list-style-type: none"> • Martindale Memo • Refunding Order <p>Mike Martindale, Deputy Superintendent for Business and Operations, presented the Board with information about an opportunity to look at restructuring debt for the 2009, 2010 and 2011 bond debt should the parameters be met. Mr. Martindale was joined by Victor Quiroga, Financial Advisor with Frost Bank and Jeff Gulbus, Bond Counsel with McCall, Parkhurst and Horton, LLP.</p> <p>Restructuring the bonds could result in an estimated 2.3% interest rate resulting in an annual average savings of around \$256,000 to the district for a total savings of \$4,619,200.00 without extending the terms. It is the administration's recommendation that the Board of Trustees approve the order authorizing the issuance of unlimited tax refunding/refinancing of the bonds.</p> <p><u>MOTION 4642:</u> I move approval of an order authorizing the issuance of unlimited tax refunding bonds; appointing a pricing officer and delegating to the pricing officer the authority to approve the sale of the bonds; establishing certain parameters for the approval of such matters; approving an escrow agreement, and paying agent/registrar agreement; levying an annual ad valorem tax for the payment of the bonds; and enacting other provisions relating to the subject. The motion was made by Trustee Michael Schaefer and seconded by Trustee Michael Wesson. The motion carried with seven ayes and zero nos.</p>
J-2.		<p>Receive the Quarterly Investment Report for the period ending August 31, 2016.</p> <ul style="list-style-type: none"> • Martindale Memo • Investment Report <p>Deputy Superintendent Martindale reviewed the quarter closing out the 2015-16 school year. This is a report only, no action is required.</p>

J-3.	√	<p>Consider approval of Annual Sungard Public Sector Software Maintenance and Support agreement for the amount of \$120,168.02 for the 2016-17 school year as appropriated for in the adopted 2016-17 General Fund budget.</p> <ul style="list-style-type: none"> • Martindale Memo • Pantel/Janacek Memo • Sungard Software
J-4.	√	<p>Consider approval of Purchasing Cooperative Fees Report for 2015-2016 and renewal for 2016-2017.</p> <ul style="list-style-type: none"> • Martindale Memo • Pantel Memo/Purchasing Cooperative Fees and Renewals
J-5.	√	<p>Consider approval of purchase of Orchestra instruments to accommodate the addition of Pecan Trail Intermediate School in the amount of \$74,906.00 per BuyBoard Contract #455-14 to be purchased using 2015 Bond Funds.</p> <ul style="list-style-type: none"> • Martindale Memo • Pantel/Deegear Memo • Orchestra Instruments Quote
J-6.	√	<p>Consider approval of purchase of four rooftop HVAC units for A&M Consolidated High School in the amount of \$316,415.00 per BuyBoard Contract #461-14 to be purchased using 2013 Bond Funds, Deferred Maintenance.</p> <ul style="list-style-type: none"> • Martindale Memo • Hall/Pantel Memo • Entech HVAC Quote
J-7.	√	<p>Consider approval of monthly Head Start financial statements and credit card expenditures.</p> <ul style="list-style-type: none"> • Martindale Memo • Financial Statements
J-8.	√	<p>Consider approval of monthly budget amendments.</p> <ul style="list-style-type: none"> • Martindale Memo • Budget Amendments
J-9.	√	<p>Consider approval of financial reports.</p> <ul style="list-style-type: none"> • Martindale Memo • Financial Reports

K.		FACILITIES
K-1.		<p>Consideration, discussion and possible action related to the Boundary Adjustment Committee’s recommendations: (1) intermediate and middle school attendance zones, (2) high school attendance zones, and (3) grandfathering/transition procedures for the upcoming intermediate, middle and high school boundary adjustments.</p> <ul style="list-style-type: none"> • Martindale Memo • Proposed 5th - 8th Grade Attendance Boundaries • Proposed 9th - 12th Grade Attendance Boundaries <p>President Valerie Jochen expressed gratefulness to committee for the work done.</p> <p>Superintendent Clark Ealy expressed thanks to the BAC who worked extremely hard and to the members of the Board for setting up the process to gather feedback before and after. He commended the Board for getting community input and for reviewing the recommendations thoroughly.</p> <p>Deputy Superintendent Martindale then reviewed the process which started back in November.</p> <p>The following citizens addressed the Board in regard to Boundary Adjustment:</p> <ol style="list-style-type: none"> 1. Steve Boswell – 17367 Sioux Springs – thanked the Board and the BAC and provided support for new recommendations made by the BAC. 2. L. Gerard Toussaint – 3000 Arpaho Ridge Drive – applauded the efforts of the Board and the BAC 3. Wes Dennard – 18588 Anasazi Bluff – asked the Board for grandfathering for all students living in that zone when new zones take effect. 4. Carrie Scott – 17360 Palo Duro Canyon – thanked the Board and the committee for the hard work done. 5. Brad Corrier – 724 Plum Hollow – thank you to the committee and the Board for job done and asked for equality of all facilities.

		<p>The Board held discussion on the recommendations from the BAC and discussion of the process that will be used going forward.</p>
<p>K-2.</p>		<p>Consideration and possible action on the approval of an Interlocal Agreement with the City of College Station, Texas concerning infrastructure related to Pecan Trail Intermediate School.</p> <ul style="list-style-type: none"> • Hall Memo • Resolution <p>Jon Hall, Executive Director for Facilities, reviewed the resolution for the Traffic Impact Analysis in conjunction with the City of College Station for a total project amount of \$5,395,000, with an impact to CSISD of \$435,000.</p> <p><u>MOTION 4643:</u> I move we pass the resolution as presented related to the Interlocal Agreement with the City of College Station which is attached thereto. The motion was made by Vice President Jeff Harris and seconded by Trustee Michael Wesson. The motion carried with seven ayes and zero nos.</p>
<p>K-3.</p>		<p>Consider approval of the Guaranteed Maximum Price (GMP), the total project budget, authorization for the Superintendent or his designee to execute necessary documents associated therewith, and the authorization to proceed with the work associated with the construction of the New Server Room project.</p> <ul style="list-style-type: none"> • Hall Memo • Pepper Lawson GMP <p>Executive Director Hall reviewed the GMP for the New Server Room project of \$1,481,253 and a total project budget of \$1,834,253.</p> <p><u>MOTION 4644:</u> I move approval of the Guaranteed Maximum Price of \$1,481,253 from Pepper Lawson Construction and the total project budget in the amount of \$1,834,253 for the New Server Room project and recommend that the Superintendent or his designee be authorized to sign necessary documents to implement the Guaranteed Maximum Price and that the Board of Trustees authorizes the commencement of the work associated with this project. The motion was made by Trustee Michael Schaefer and seconded by Trustee Quinn Williams. The motion carried with seven ayes and zero nos.</p>

L.		EXECUTIVE SESSION
M.		OPEN SESSION
N.		ADJOURNMENT Without objection, President Valerie Jochen adjourned the meeting at 9:31p.m.

Valerie Jochen
BOARD PRESIDENT

The Board of Trustees reserves the right to go into executive session in accordance with Section 551.071 through 551.084 of the Texas Government Code to discuss any item(s) it is authorized to discuss in executive session in accordance with the Texas Open Meetings Act. Any necessary Board action related to such item(s) will be taken in open session following executive session.

VJ/ch

Summary Notes have been placed beneath each Consent Agenda item for clarification purposes. Individual Board Members review each Agenda Item at least 72 hours prior to the actual Board Meeting.

VALERIE JOCHEN - PRESIDENT

CAROL BARRETT - SECRETARY