



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: November 8, 2017

Subject: Professional Development Consultant Services and Materials Requests for Proposal (RFP)# 18-001

Agenda Item: J - 6.

Board Priority/
District Goal: Priority 3, Goal 5

BACKGROUND

Request for Proposal (RFP) #18-001, Professional Development Consultant Services and Materials, was mailed to seventy-three (73) vendors on Friday, September 1, 2017, and advertised according to state law, local policy and standard practices.

The proposal was based on pricing per hour, ½ day and full day professional development services, and a percent discount off materials. Staff from the Departments of Curriculum and Instruction, Purchasing, and Special Services as well as campus staff from College Hills Elementary evaluated and scored all proposals using the attached evaluation matrix.

It is the recommendation of Mark Pantel, Director of Purchasing, and Dr. Penny Tramel, Chief Academic Office, to award RFP#18-001 Professional Development Consultant Services and Materials to the identified thirty-nine (39) vendors.

RECOMMENDATION

It is recommended that the Board of Trustees of College Station Independent School District award RFP #18-001 Professional Development Consultant Services and Materials to the identified thirty-nine (39) vendors with an effective date of November 15, 2017 through August 31, 2019.

MM
Mike Martindale
Deputy Superintendent -
Chief Financial Officer

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CLARK C. EALY, Ph.D.
Superintendent of Schools
11/9/17