



College Station Independent School District

Success...each life...each day...each hour

College Station Independent School District Regular Board Meeting Minutes December 18, 2018 7:00 p.m. Board Room

ITEM NOS.	CONSENT ITEMS	DESCRIPTIONS
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A.		<p>CALL TO ORDER /WELCOME President Jeff Harris called the meeting to order at 7:01 p.m.</p>
B.		<p>DECLARATION OF QUORUM/WELCOME President Harris declared a quorum with seven members present. In attendance were President Jeff Harris, Vice President Carol Barrett, Secretary Mike Nugent, Trustee Geralyn Nolan, Trustee Michael Schaefer, Trustee Michael Wesson and Trustee Quinn Williams. Also in attendance was Trustee Elect Amanda Green.</p>
C		<p>ELECTIONS</p>
C-1.		<p>Administer Oath of Office to Elected Board Members</p> <ul style="list-style-type: none"> ● Place 1 - Mike Nugent ● Place 2 - Amanda Green <p>State Representative Kyle Kacal administered the Oath of Office to Place 1 Incumbent Trustee Mike Nugent, and to Place 2 Trustee Elect Amanda Green.</p>
D.		<p>RECOGNITIONS</p>
D-1.		<p>Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence</p> <ul style="list-style-type: none"> ● Lilly Mims - Cypress Grove Intermediate School

		<ul style="list-style-type: none"> ● Xavier Vela - Cypress Grove Intermediate School ● Armaan Gilani - College Station Middle School
D-2.		<p><u>Trustees</u></p> <ul style="list-style-type: none"> ● Carol Barrett <p>Superintendent Clark Ealy expressed his appreciation to Carol Barrett for her almost 10 years of service and presented her with a plaque to recognize her years of dedication to the students of CSISD.</p> <p>President Jeff Harris also thanked Carol for her service and dedication and expressed his appreciation for having her years of wisdom and guidance.</p> <p>Trustee Michael Wesson expressed his appreciation to Carol for being a steady presence and for keeping the Board focused.</p> <p>Trustee Amanda Green thanked Carol for her service to the kids in the district.</p> <p>Trustee Michael Schaefer thanked Carol for the ability to disagree and remain friends on the same team.</p> <p>Trustee Quinn Williams thanked Carol for many years of friendship and advice.</p> <p>Trustee Geralyn Nolan was thankful for being able to spend her first year on the Board with Carol's guidance support.</p> <p>Trustee Mike Nugent told Carol what a blessing she has been to this Board and to his family and how much the Board will miss her compassion, leadership and heart.</p> <p>Carol Barrett then expressed her gratitude to her fellow Board Members and to the citizens of College Station for allowing her to be a part of this board for almost 10 years.</p> <p>Then Mrs. Barrett left the meeting and new Trustee Amanda Green took her place at the table.</p>
D-3.		<p>Recognize artwork provided by Creek View Elementary School, Spring Creek Elementary School, Cypress Grove Intermediate, College Station Middle School and holiday cards selected by campuses and district departments</p>

E.		<p>CONSENT AGENDA</p> <p>Items listed on the Consent Agenda are as follows: Item H Minutes; Item I-1 New Courses; Item J-1 New Administrator Contract; Item K-2 Quarterly Investment Report; Item K-3 Pay for missed work hours; Item K-4 RFB cabling labor and materials; Item K-5 ILA Child Nutrition Products and services; Item K-6 Purchase two special needs buses; Item K-7 Professional Development Services; Item K-8 Head Start financials; Item K-9 monthly budget amendments; Item K-10 financial reports.</p> <p><u>MOTION 4782:</u> I move we approve the Consent Agenda as presented. The motion was made by Secretary Mike Nugent and seconded by Trustee Michael Schaefer. The motion carried with seven ayes and zero nos.</p>
F.		<p>BOARD</p>
F-1.		<p>Board Directions and Reports/Announcements/Superintendent Reports and Announcements</p> <p><u>Board</u></p> <ul style="list-style-type: none"> ● CSISD Education Foundation ● District Educational Improvement Council ● Audit ● Head Start Policy Council ● Intergovernmental Relations Liaison ● Personnel Advisory Council Liaison ● School Health Education Council ● Upcoming Events <p><u>Superintendent</u></p> <ul style="list-style-type: none"> ● Upcoming Events <p>It is the holiday season. We will have early release this Friday then we'll be back on January 7th. We wish all a safe and happy holiday season and look forward to great spring semester.</p>
G.		<p>HEARING OF CITIZENS (Non-Agenda/Agenda Items)</p>
H.	√	<p>MINUTES</p> <ul style="list-style-type: none"> ● November 13, 2018 Workshop Minutes ● November 13, 2018 Regular Board Meeting Minutes

		<ul style="list-style-type: none"> • November 14, 2018 Special Board Workshop Canvass Minutes
I.		CURRICULUM AND INSTRUCTION
I-1.	√	<p>Consideration, discussion and possible action related to new courses for A&M Consolidated High School, College Station High School and College View High School.</p> <ul style="list-style-type: none"> • Tramel Memo • Proposed New Courses
J.		PERSONNEL
J-1.		<p>Consider approval of new administrator contract as recommended by the Superintendent of Schools</p> <ul style="list-style-type: none"> • Perry Memo <ul style="list-style-type: none"> ○ Assistant Director for Business Services, Chris Neely <p>Superintendent Ealy recommended the hiring of Chris Neely to fill the position made vacant with the hiring of Carmella Shafer as Director of Purchasing last month.</p> <p>MOTION 4783: I move we approve the position as presented. The motion was made by Trustee Michael Schaefer and seconded by Trustee Geralyn Nolan. The motion carried with seven ayes and zero nos.</p>
K.		BUSINESS
K-1.		<p>Consideration, discussion and possible action regarding the Annual Financial and Compliance Report for the fiscal year ended August 31, 2018.</p> <ul style="list-style-type: none"> • Martindale Memo • Audit <p>Shelby Lackey of Weaver and Tidwell, L.L.P. reviewed the Annual Financial and Compliance Audit for the fiscal year ended August 31, 2018. An unmodified, clean opinion was issued on the Audit Report.</p> <p>MOTION 4784: I move we approve the audit as presented. The motion was made by Trustee Michael Wesson and seconded by Secretary Mike Nugent. The motion carried with seven ayes and zero nos.</p>

K-2.	√	<p>Receive quarterly investment report for the three months ended November 30, 2018.</p> <ul style="list-style-type: none"> • Martindale Memo • Quarterly Investment Report
K-3.	√	<p>Consider approval of resolution for payment of employees for missed work hours due to the early closure of the district on Thursday, December 6, 2018 due to procession and interment of President George H.W. Bush.</p> <ul style="list-style-type: none"> • Martindale Memo • Resolution
K - 4.	√	<p>Consider approval of Request for Bid (RFB) #19-002 to provide cabling labor and materials from D&D Electronics for small projects on an as needed basis effective January 1, 2019 through December 31, 2020 with the option to renew for three (3) additional one year terms.</p> <ul style="list-style-type: none"> • Martindale Memo • Pantel/Hutchison Memo
K-5.	√	<p>Consider approval of Resolution authorizing the Interlocal Agreement with New Caney ISD and School Purchasing Alliance (SPA) for the procurement of child nutrition products and services.</p> <ul style="list-style-type: none"> • Martindale Memo • Pantel/Goodlett Memo • Resolution
K-6.	√	<p>Consider approval to purchase two (2) International fifty-three (53) passenger special needs buses from Longhorn Bus Sales in the amount of \$217,328.00 per BuyBoard Contract #549-17 using Special Education (IDEA-B) Federal Funds.</p> <ul style="list-style-type: none"> • Martindale Memo • Pantel/Silva Memo
K-7.	√	<p>Consider award of Request for Proposals (RFP) #19-004 Professional Development Services for Curriculum Team and Leaders to McTighe and Associates for an estimated annual amount of \$53,850.00 using Title II Federal Funds effective from December 19, 2018 through August 31, 2019, with the option to renew for one (1) additional year.</p> <ul style="list-style-type: none"> • Martindale Memo • Pantel/Mann Memo

K - 8.	√	Consider approval of monthly Head Start financial statements and credit card expenditures. <ul style="list-style-type: none"> • Martindale Memo • Financial Statements
K - 9.	√	Consider approval of monthly budget amendments. <ul style="list-style-type: none"> • Martindale Memo • Budget Amendments
K - 10.	√	Consider approval of financial reports. <ul style="list-style-type: none"> • Martindale Memo • Financial Reports
L.		FACILITIES
M.		EXECUTIVE SESSION President Harris adjourned the meeting to Executive Session at 7:56 p.m. to discuss Item M-1 and M-2.
M-1.		The Board will meet in executive session to conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property because the deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third party. The executive session deliberations will be held pursuant to the “Deliberation Regarding Real Property; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.0742 of the Texas Government Code.
M-2.		The Board will meet in executive session to discuss qualifications of new executive board nominees. The executive session deliberations will be held pursuant to the “Personnel Matters; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code.
N.		OPEN SESSION President Harris called the meeting back into Open Session at 9:01 p.m.

N-1.		<p>Consideration, discussion and possible action regarding the reorganization of Board officers</p> <p><u>MOTION 4785:</u> I make the motion that Jeff Harris be President, Mike Nugent be Vice President, and GERALYN NOLAN be Secretary. The motion was made by Trustee Michael Schaefer and seconded by Trustee Quinn Williams. The motion carried with seven ayes and zero nos.</p>
O.		<p>ADJOURNMENT</p> <p>Without objection, President Harris adjourned the meeting at 9:04 p.m.</p>

JEFF HARRIS
BOARD PRESIDENT

The Board of Trustees reserves the right to go into executive session in accordance with Section 551.071 through 551.084 of the Texas Government Code to discuss any item(s) it is authorized to discuss in executive session in accordance with the Texas Open Meetings Act. Any necessary Board action related to such item(s) will be taken in open session following executive session.

JH/ch

Summary Notes have been placed beneath each Consent Agenda item for clarification purposes. Individual Board Members review each Agenda Item at least 72 hours prior to the actual Board Meeting.

JEFF HARRIS – SECRETARY

GERALYN NOLAN - SECRETARY