

# College Station Independent School District



*Success...each life...each day...each hour*

## **MEMORANDUM**

To: Dr. Clark Ealy, Superintendent

From: Mike Martindale, Deputy Superintendent

Date: October 9, 2019

Subject: Annual Subscription to Microsoft Education Desktop Package with Enterprise Client Access Licenses (CALs)

Agenda Item: J – 2.

## **BACKGROUND**

In accordance with the annual subscription model Microsoft has implemented for both classroom and server operating systems, the district needs to renew its annual licenses for 2019-20. In addition to the operating systems, this subscription allows for faculty, staff, and students to download Microsoft Office to up to five personally owned devices.

A quote was secured through SHI Government Solutions via the Department of Information Resources (DIR), a state agency which has established contracts with vendors for technology products and services.

## **RECOMMENDATION**

It is recommended that the College Station Independent School District Board of Trustees approve the purchase of the Annual Subscription Service for Microsoft's Education Desktop Package with Enterprise Client Access Licenses from SHI Government Solutions in the amount of \$78,939.41 per Department of Information Resources (DIR) Contract #DIR-TSO-4092 using Instructional Materials Allotment Funds.

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**Mike Martindale**  
Deputy Superintendent -  
Chief Financial Officer

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**CLARK C. EALY, Ph.D.**  
Superintendent of Schools

*CE*  
10/10/19