



College Station Independent School District

Success...each life...each day...each hour

College Station Independent School District Special Board Workshop Minutes July 15, 2020 1:30 p.m. Virtual Meeting via Zoom

Due to health and safety concerns related to the COVID-19, or Coronavirus, this meeting was conducted by videoconference or telephone call. At least a quorum of the board was participating by videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Members of the public may access this meeting through either video or audio conference:

Video Conference: <https://csisd.zoom.us/j/88220839565>

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Meeting ID: 882 2083 9565

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An electronic copy of the agenda packet is attached to this online notice. Public comments related to this meeting were handled as follows:

If you wish to address the Board of Trustees on either an item on the agenda or a non-agenda topic, you must send an email to feedback@csisd.org two hours prior to the beginning of the meeting. In your email, please state your name and the subject matter of your comment. When the Board reaches the Hearing of Citizens item on the agenda, the Board President will read all comments aloud for the board to hear. The content of your written comments cannot exceed 3 minutes when read aloud. To the extent practicable, all other public comment rules will be followed.

The following items are on the agenda:

A. CALL TO ORDER

President Michael Schaefer called the meeting to order at 1:51 p.m.

B. DECLARATION OF QUORUM

President Schaefer declared a quorum with seven members present. In attendance via zoom meeting was President Michael Schaefer, Vice President Geralyn Nolan, Secretary Mike Nugent, Trustee Joshua Benn, Trustee Amanda Green, Trustee Jeff Horak and Trustee Kimberly McAdams. President Michael Schaefer left the meeting at 2:44 p.m.

C. PUBLIC COMMENTS

1. Comments related to agenda items for this meeting will be heard during consideration of the item later in the workshop

D. WORKSHOP SESSION

1. Consideration and discussion related to the 2020-21 budget and compensation plan

Amy Drozd, CFO, [presented](#) information related to the draft 2020-21 budget and compensation plan. Questions were asked for clarification and discussion occurred. The proposed budget at this point is \$124,315,250, which is a deficit of \$2,742,330. We will continue to monitor student enrollment, property taxes, etc. The budget will be reviewed again at the July 21st meeting, along with a review of the Compensation Plan for employees.

2. Consideration and discussion related to draft instructional framework and operational plan for reopening of schools safely in August 2020

Secretary Mike Nugent read into record the Public Comment emails received in accordance with the requirements listed above.

Public Comments for Item D-2:

- [Joyce Husted](#) – questions regarding mask regulations
- [Roy Rodriguez](#) – concern about in person instruction
- [Lauren Vasselli](#) – request for online only
- [Tiona Broussard](#) - protocols for COVID-19
- [Joseph Vasselli](#) – delay opening of schools
- [Elaine Rivas](#) – delay opening of schools
- [Hayden Riley](#) - offer hybrid option for instruction
- [Kristie Wood](#) – request online only opening
- [Lindsey Morris](#) – questions on face masks requirements

Mike Martindale, Superintendent, reviewed the draft Operational Plan for the reopening of schools safely in August 2020. This review includes the plan for the Transportation Department, Child Nutrition Services and Custodial Services. Each of these plans details enhanced safety measures for students as well as employees. In regard to starting school in August, nothing is certain at this point.

The message from the State has changed in the last few days, and while we have been in this meeting. We will continue to monitor the guidance issued from the State. At this time, we are moving forward with an in-person plan and a virtual plan with the information we have currently so families can begin to make decisions. We still need to gather information from families to help us plan appropriately as well. Superintendent Martindale briefly reviewed the informational pages on the CSISD website, www.csisd.org that will be made public following this meeting and encouraged families to review them in depth, at their convenience.

A five-minute restroom break was called for at 3:45 p.m. Vice President Nolan called the meeting back to order at 3:50 p.m.

Penny Tramel, CAO, reviewed the draft Instructional Framework Plan for elementary students, grades K-4, as well as an overview of the general expectations and offerings for all grade levels. Onsite and Virtual are the two choices available if we return to full opening. If we are not allowed to be onsite, students would transition into At-Home learning. Virtual and At-Home instruction will include synchronous and asynchronous instruction. Synchronous is when a student is watching the teacher present the lesson live in the classroom to on-site students. Asynchronous is when students can engage in the lessons and complete the assignments outside of the traditional school day by watching pre-recorded lessons and submitting the assignments online. Virtual Learning will utilize the asynchronous learning model and can be accessed at the family's convenience. There will be some face to face learning required throughout the week and students will need to log in daily to receive credit. There will be a minimum number of lessons required of teachers throughout the week. As mentioned in the previous parent survey results, approximately 80% of respondents stated they do have adequate technology to access the virtual or at home models. While we do not have enough devices for every single student, we can meet the needs of the students in our district that need a device. Additionally, free WiFi access has been made available to our families in the parking lots of six of our campuses. CAO Tramel then reviewed the Schoology folder structure for elementary students.

Jeff Mann, Director of Instruction and Leadership Development, reviewed the draft instructional framework plan for secondary students, grades 5-12. TEA requires secondary students to get 45 minutes of instruction per subject per day. They would still be able to access the lessons via an asynchronous model. For the comprehensive high schools, there will be a few hands-on courses that would require kids to come in for face to face, such as athletics, CTE, labs, fine arts, etc. Students can be enrolled virtually and could come in for one or two courses in person if desired. If they do not want any in person contact, they may choose from the courses that are virtual. Superintendent Martindale stressed that we

cannot plan for every single scenario. However, we are all in this together and we will be as flexible as we possibly can. We may not have every answer yet, but we will go back and review the questions asked today with principals to refine our plans. Director Mann stated that for College View, all of the core courses and dual credit courses will be able to be offered online. However, their CTE courses rely heavily on hands on instruction and would need to be completed in person. For intermediate and middle schools, CTE and athletics would need to be in person. Next, he reviewed the Schoology folder structure for secondary students. For all grade levels, but especially elementary, parents need to realize the virtual learning option will still require lots of assistance from them to help their students. The expectations for parents, students and teachers will be listed on the webpage once they are released.

Molley Perry, CAO, reviewed the components of the Employee Safety Plan and COVID-19. This plan is already on the CSISD Human Resources page, under the COVID-19 tab. Covered in the plan are healthy hygiene practices, classroom sanitation, face coverings, hand washing, quarantine after close contact, specific return to work procedures, exposure mitigation plan, notification process, employee leave related to COVID-19, etc. Fortunately, there was a Federal law passed in the spring, FFCRA, which will provide additional leave for eligible employees. CAO Perry also reviewed the decision-making framework to determine leave available to employees, and the plan for remote work. Additionally, we have been engaging with our substitute teachers to ensure they will be available to assist throughout the coming year.

Superintendent Martindale will make available an infographic or some type of chart, etc. detailing a day in the life of a student and make it available online in the near future. The details of delaying the opening of schools and our intentions will be addressed more in-depth next Tuesday as part of our regular meeting. Everything is a possibility at this point, however sitting here today, we need to see what the next few days bring us and work on making a decision as more information becomes available. We also need to determine what our thresholds will be as well. Additionally, we will get more input from our local health officials prior to next week's meeting. I know we do not have all the answers. We have attempted to be as transparent as possible today. It is important that we provide information and let folks know we are working our way through these items. This information will be available tonight or tomorrow so parents can access it and start to make a plan. This was a good process for us to go through as a group. This is weighing heavily on all of us, the Board, the administration, the staff, the parents, the community, everyone. We want to make the right decisions. We all want the same thing; to do the very best we can for our kids, our community, and our school district. This will continue to evolve. Whatever decisions are made in the end, there will be those who are not pleased. We just have to work our way through this in a systematic way. There are no constants right now. The goal

was to have a plan, and this is the plan. We can tweak it as we go. We appreciate everyone's understanding. The Superintendent will meet with principals on Friday to determine the best way to get information from our teachers also. We have two options for our families, and we hope they will be able to reach out and ask questions in order to feel comfortable with these options.

E. ADJOURN

Without objection, Vice President Nolan adjourned the meeting at 5:20 p.m.

MICHAEL SCHAEFER

BOARD PRESIDENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

MS/ch

MICHAEL SCHAEFER – PRESIDENT

MIKE NUGENT - SECRETARY