



College Station Independent School District

Success...each life...each day...each hour

PURCHASING OFFICE INTER-DEPARTMENTAL MEMO

DATE: June 3, 2021

TO: Amy Drozd, CFO

FROM: Carmella Shafer, Director of Purchasing

SUBJECT: Paving Services Bid RFP 21-011

Request for proposal (RFP) 21-011 Paving Services was issued on April 21st. The RFP was advertised on April 21st and 28th. Three proposals were submitted for the RFP and opened on May 19, 2021.

This RFP is for Facility Paving Services to be used to supplement Facilities Department personnel on an as-needed basis. Each bidder was asked to quote hourly rates for the various classes of paving maintenance labor and a percentage mark-up for materials purchased for a specific maintenance project. The quantities of hours listed in the RFP were annual estimates provided for bid evaluation purposes only. The Hourly Rates Total is the sum of the hourly rates based on the estimates provided.

Vendor Name	Evaluation Score	Hourly Rates Total	% Mark-Up Materials
Palomares Construction Inc.	98.5	\$18,625.00	9%
Tucker Construction	84.5	\$27,300.00	15%
Greenscapes Six, LLC	44.0	\$35,575.00	20%

The proposal was evaluated and scored by staff members from the Facilities and Purchasing Departments using the attached evaluation matrix.

To ensure sufficient availability of qualified paving personnel for the Facilities Department it is the recommendation of Carmella Shafer, Director of Purchasing, and Jon Hall, Executive Director of Facilities to award the Facility Maintenance Paving Services RFP #21-011 to the top two contractors, Palomares Construction and Tucker Construction. The Facilities Department will utilize these contractors based on hourly rates, cost of materials, and availability.

The Contract Term for this bid will be for twenty-four (24) months from September 1, 2021, through August 31, 2023. The RFP may be extended for two additional one-year terms if agreed to within 60 days before expiration.

Carmella Shafer, Director of Purchasing

Jon Hall, Executive Director of Facilities

Event Number	21-011 RFP	Organization	College Station ISD Purchasing
Event Title	Facility Maintenance Paving Services	Workgroup	Purchasing
Event Description	College Station Independent School District	Event Owner	Jennifer Hairell
Event Type	RFP	Email	jenniferhairell@csisd.org
Issue Date	4/23/2021 08:00:01 AM (CT)	Phone	1 (979) 764-5449
Close Date	5/19/2021 10:00:00 AM (CT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Palomares Construction, Inc.	Bryan	TX	5/18/2021 01:55:23 PM (CT)	6	\$18,625.00
Tucker Construction (Jon Tucker Bryan	Bryan	TX	5/19/2021 07:58:46 AM (CT)	6	\$27,300.00
Greenscapes Six, LLC	Baytown	TX	5/18/2021 08:52:51 PM (CT)	6	\$35,575.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

1 Concrete Paver Labor-Straight Time(Monday-Friday 8:00am-4:30pm)

Supplier	QTY	UOM	Rate	Extended	Supplier Notes	Manufacturer #
Palomares Construction, Inc.	500	HR	\$24.50	\$12,250.00		
Tucker Construction (Jon Tucker Construction, LTD)	500	HR	\$35.00	\$17,500.00		
Greenscapes Six, LLC	500	HR	\$50.00	\$25,000.00		

2 Concrete Paver Labor-Overtime(hours after 4:30pm Monday - Friday, all day Saturday and Sunday)

Supplier	QTY	UOM	Rate	Extended	Supplier Notes	Manufacturer #
Palomares Construction, Inc.	100	HR	\$36.75	\$3,675.00		
Tucker Construction (Jon Tucker Construction, LTD)	100	HR	\$50.00	\$5,000.00		
Greenscapes Six, LLC	100	HR	\$75.00	\$7,500.00		

3 Concrete Paver Labor -Holidays(January 1, Good Friday, Memorial Day, July 4, Labor Day, Thanksgiving Day, December 24 25)

Supplier	QTY	UOM	Rate	Extended	Supplier Notes	Manufacturer #
Palomares Construction, Inc.	25	HR	\$46.00	\$1,150.00		
Tucker Construction (Jon Tucker Construction, LTD)	25	HR	\$60.00	\$1,500.00		
Greenscapes Six, LLC	25	HR	\$75.00	\$1,875.00		

4 Mark-Up for materials purchased for a specific project.

Supplier	QTY	UOM	Percentage	Extended	Supplier Notes	Manufacturer #
Palomares Construction, Inc.			9.0%			
Greenscapes Six, LLC			15.0%			
Tucker Construction (Jon Tucker Construction, LTD)			20.0%			

5 SAMPLE PROJECT

Supplier	QTY	UOM	Rate	Extended	Supplier Notes	Manufacturer #
Greenscapes Six, LLC		LOT	\$1,200.00	\$1,200.00		
Palomares Construction, Inc.		LOT	\$1,550.00	\$1,550.00		
Tucker Construction (Jon Tucker Construction, LTD)		LOT	\$3,300.00	\$3,300.00		

6 Type of Firm (Evaluation Criteria #6):

Supplier	QTY	UOM	Price	Extended	Supplier Notes	Type of Firm
Tucker Construction (Jon Tucker Construction, LTD)			\$0.00	\$0.00		Woman-Owned
Palomares Construction, Inc.			\$0.00	\$0.00		Minority
Greenscapes Six, LLC			\$0.00	\$0.00		Small

Supplier Scoring Summary

21-011 RFP - Facility Maintenance Paving Services

Supplier	Rank		CRITERIA OF EVALUATION (RFP)						
	Rank	Score	Purchase price; (30%)	Reputation of the vendor and of the vendor's goods or services; (10%)	The quality of the vendor's goods or services; (15%)	The extent to which the goods or services meet the district's needs; (20%)	The vendor's past relationship with the district; (20%)	The impact on the ability of the district to comply with laws and rules relating to HUB's (1%)	The total long-term cost to the district to acquire the vendor's goods or services; (4%)
		100							
Palomares Construction, Inc.	1	98.5	30	10	15	20	20	1	4
Tucker Construction	2	84.5	29.0	10.0	15.0	19.5	20.0	1.0	4.0
Greenscapes Six, LLC	3	44.0	18.0	9.5	14.0	19.0	19.5	1.0	3.5
		75.7	19.0	4.5	6.0	6.0	6.0	1.0	1.5
			22.0	8.0	11.7	14.8	15.2	1.0	3.0