



# College Station Independent School District

*Success...each life...each day...each hour*

## PURCHASING OFFICE INTER-DEPARTMENTAL MEMO

DATE: June 3, 2021  
TO: Amy Drozd, CFO  
FROM: Carmella Shafer, Director of Purchasing  
SUBJECT: Award Plumbing Services Bid RFP 21-008

Request for proposal (RFP) 21-008 Plumbing Services was issued on April 16th. The RFP was advertised on April 16<sup>th</sup> and 23<sup>rd</sup>. Two proposals were submitted for the RFP and opened on May 17, 2021.

This RFP is for Facility Maintenance Plumbing Services to be used to supplement Facilities Department plumbing personnel on an as-needed basis. Each bidder was asked to quote hourly rates for the various classes of plumbing maintenance labor and a percentage mark-up for materials purchased for a specific maintenance project. The quantities of hours listed in the RFP were annual estimates provided for bid evaluation purposes only. The Hourly Rates Total is the sum of the hourly rates based on the estimates provided.

<u>Vendor Name</u>	<u>Hourly Rates Total</u>	<u>% Mark-Up Materials</u>
Ed Phillips Plumbing	\$60,000.00	50%
Gowan Garrett Mechanical Inc	\$67,450.00	15%

The proposal was evaluated and scored by staff members from the Facilities and Purchasing Departments using the attached evaluation matrix. It is the recommendation of Carmella Shafer, Director of Purchasing, and Jon Hall, Executive Director of Facilities to award the Facility Maintenance Plumbing Services RFP #21-008 to Ed Phillips Plumbing and Gowan Garrett Mechanical Inc due to recent unexpected weather and increased plumbing repairs and projects.

The Contract Term for this bid will be for twenty-four (24) months from September 1, 2021, through August 31, 2023. The RFP may be extended for two additional one-year terms if agreed to within 60 days before expiration.

  
Carmella Shafer, Director of Purchasing

  
Jon Hall, Executive Director of Facilities

TABULATION

Plumbing Services RFP 21-008

		Ed Phillips Plumbing (JA Unlimited, Inc)		Gowan/Garrett Mechanical Inc.	
		Total Price	\$60,000.00	Total Price	\$67,450.00
Line #	Description	Unit	Extended	Unit	Extended
1	Journeyman Plumber-Straight Time(Monday-Friday)	\$96.00	\$38,400.00	\$95.00	\$38,000.00
2	Plumber's Apprentice-Straight Time(Monday-Friday)	\$48.00	\$9,600.00	\$85.00	\$17,000.00
3	Journeyman Plumber-Overtime(hours after 4:30p)	\$144.00	\$5,760.00	\$125.00	\$5,000.00
4	Plumber's Apprentice-Overtime(hours after 4:30p)	\$72.00	\$1,440.00	\$115.00	\$2,300.00
5	Journeyman Plumber-Holidays(January 1, Good Fr)	\$192.00	\$3,840.00	\$175.00	\$3,500.00
6	Plumber's Apprentice-Holidays(January 1, Good Fr)	\$96.00	\$960.00	\$165.00	\$1,650.00
7	Mark-Up for materials purchased for a specific project	50.0%		15.0%	
8	Type of Firm (Evaluation Criteria #6):				
<b>Hourly Rates Total</b>			\$60,000.00		\$67,450.00

1	Journeyman Plumber-Straight Time(Monday-Friday)	400	HR	29.69	29.69	30.00	30.00
2	Plumber's Apprentice-Straight Time(Monday-Friday)	200	HR	30.00	30.00	16.94	16.94
3	Journeyman Plumber-Overtime(hours after 4:30p)	40	HR	26.04	26.04	30.00	30.00
4	Plumber's Apprentice-Overtime(hours after 4:30p)	20	HR	30.00	30.00	18.78	18.78
5	Journeyman Plumber-Holidays(January 1, Good Fr)	20	HR	27.34	27.34	30.00	30.00
6	Plumber's Apprentice-Holidays(January 1, Good Fr)	10	HR	30.00	30.00	17.45	17.45
7	Mark-Up for materials purchased for a specific project	1	EA	9.00		30.00	
8	Type of Firm (Evaluation Criteria #6):	1	EA		1 Woman Owned		0 Not HUB
<b>Purchase Price Rating</b>							
						26	25

## Supplier Scoring Summary

### 21-008 RFP - Facility Maintenance Plumbing Services

Supplier			CRITERIA OF EVALUATION (RFP)							
	Rank	Score	Purchase price; (30%)	Reputation of the vendor and of the vendor's goods or services;(10%)	The quality of the vendor's goods or services; (15%)	The extent to which the goods or services meet the district's needs; (20%)	The vendor's past relationship with the district; (20%)	The impact on the ability of the district to comply with laws and rules relating to HUB's (1%)	The total long-term cost to the district to acquire the vendor's goods or services: (4%)	
Ed Phillips Plumbing	1	95.5	26.0	10.0	15.0	19.5	20.0	1.0	4.0	
Gowan_Garrett Mechanical Inc.	2	73.5	25.0	9.0	11.5	14.0	11.5	0.0	2.5	
		84.5	25.5	9.5	13.3	16.8	15.8	0.5	3.3	