



College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Mike Martindale, Superintendent *mm*
From: Amy Drozd, Chief Financial Officer *AD*
Date: June 10, 2021
Subject: Disposal of Out of Adoption Instructional Materials
Agenda Item: J-8.

Background

Policy CMD(Legal) states the Board of Trustees shall determine how the district will dispose of discontinued printed instructional materials. The district currently has Pre-K instructional materials that are out of adoption and in need of disposal.

It is the intent of the district to solicit interested vendors to pick up the out of adoption materials for recycling at no cost to the district as a means of disposal. No materials currently in adoption by the State Board of Education will be disposed of in this manner.

Recommendation

It is recommended the College Station Independent School District Board of Trustees authorize the district to dispose of identified out of adoptions materials.