



# College Station Independent School District

*Success...each life...each day...each hour*

## College Station Independent School District Regular Board Meeting Minutes April 20, 2021 7:00 p.m. Board Room

There will be a regular meeting of the Board of Trustees of the College Station Independent School District on Tuesday, April 20, 2021 at 7:00 p.m. in the CSISD Board Room, CSISD Central Administration, 1812 Welsh, College Station, Texas.

This meeting will be available to the public via live stream video. The public may access this meeting via live stream at the following --  
<https://m.youtube.com/watch?v=iEMqjht7FSg&feature=youtu.be>

The following items are on the agenda:

<b>ITEM NOS.</b>	<b>CONSENT ITEMS</b>	<b>DESCRIPTIONS</b>
<b>A.</b>		<b>CALL TO ORDER /WELCOME</b> President Mike Nugent called the meeting to order at 7:00 p.m.
<b>B.</b>		<b>DECLARATION OF QUORUM/WELCOME</b> President Nugent declared a quorum with seven members present. In attendance were President Mike Nugent, Vice President Geralyn Nolan, Secretary Jeff Horak, Trustee Joshua Benn, Trustee Amanda Green, Trustee Thomas Hall and Trustee Kimberly McAdams.
<b>C.</b>		<b>RECOGNITIONS</b>
<b>C-1.</b>		Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence <ul style="list-style-type: none"> <li>Lance Berry - Creek View Elementary</li> </ul>

		<ul style="list-style-type: none"> <li>● Stephanie Fiuza Castro Alvarenga Rivas - Forest Ridge Elementary</li> <li>● Luna Chavez Barahona - South Knoll Elementary</li> <li>● Sam Ege - Spring Creek Elementary</li> </ul>
<b>C-2.</b>		<p><b>Employees</b></p> <ul style="list-style-type: none"> <li>● Child Nutrition Department <ul style="list-style-type: none"> <li>○ Bridget Goodlett</li> </ul> </li> </ul>
<b>C-3.</b>		<p><b>Students</b></p> <ul style="list-style-type: none"> <li>● A&amp;M Consolidated Swimming <ul style="list-style-type: none"> <li>○ Kaitlyn Owens</li> <li>○ Maggie Whitten</li> <li>○ Brett Hyman</li> <li>○ Claire Riley</li> <li>○ Sam Poole</li> <li>○ Coach: Jenny Marquardt</li> </ul> </li> <li>● Austin Energy Regional Science Fair <ul style="list-style-type: none"> <li>○ Camille Chiu</li> <li>○ Valeria Tsvetkova</li> <li>○ Sophia Wu</li> <li>○ Aditya Narayanan</li> <li>○ Shashan Fernando</li> <li>○ Coach: Casey Akin</li> <li>○ Coach: Michelle Jedlicka</li> </ul> </li> <li>● New York Times personal narrative contest <ul style="list-style-type: none"> <li>○ Elisabeth Stewart</li> <li>○ Teacher: Courtney Wellmann</li> </ul> </li> </ul>
<b>D.</b>		<p><b>CONSENT AGENDA</b></p> <p>Items listed on the Consent Agenda are as follows: Item E-2 Policy Update 116; Item G Minutes; Item H-2 Pre-K textbook adoption; Item H-3 Head Start COLA; Item H-4 IMA &amp; TEKS Certification; Item I-2 Administrator Contracts; Item J-2 Beverages for vending machines; Item J-3 SHARS reimbursement; Item J-4 Athletic training supplies; Item J-5 Depository contract; Item J-6 Monthly Head Start financials; Item J-7 Monthly budget amendments; Item J-8 Financial reports.</p> <p><b><u>MOTION 4916:</u></b> I move we approve the Consent Agenda as presented. The motion was made by Trustee Amanda Green and</p>

		seconded by Trustee Joshua Benn. The motion carried with seven ayes and zero nos.
<b>E.</b>		<b>BOARD</b>
<b>E-1.</b>		<p>Board Directions and Reports/Announcements/Superintendent Reports and Announcements</p> <p><b><u>Board</u></b></p> <ul style="list-style-type: none"> <li>● CSISD Education Foundation Vice President Geralyn Nolan – The Education Foundation Scholarship Reception. We have 102 scholars earning \$126,900 in scholarships. The event will be held on May 17<sup>th</sup> at Pebble Creek Country Club. It will be a red carpet event where recipients will meet their donors.</li> </ul> <p>Grant Showcase is a virtual event running from April 26<sup>th</sup> – 30<sup>th</sup> on social media, the CSISD website and email. Multiple grants will be shown each day. Secretary Jeff Horak commented that Grant Patrol is phenomenal, but Grant Showcase is a chance to see the grants in action and the kids responses to those grants.</p> <ul style="list-style-type: none"> <li>● District Educational Improvement Council Trustee Thomas Hall - There have been two DEIC meetings since the last board meeting, one on March 10<sup>th</sup> and one on April 14<sup>th</sup>. DEIC was updated about TIA and program reports were given. On April 14<sup>th</sup> the Superintendent update was given by Molley Perry regarding modified testing schedule. Penny Tramel gave a report on the Pre-K textbook adoption, and noted that the District Improvement Plan work is being delayed by the Strategic Plan results.</li> <li>● Audit</li> <li>● Head Start Policy Council President Mike Nugent – President Nugent stated what a great group this is to work with. Discussion on the adoption of new curriculum was the focus of the most recent meeting.</li> <li>● Intergovernmental Relations Liaison</li> <li>● Personnel Advisory Council Liaison Trustee Joshua Benn – PAC was given an update on COVID numbers, the mitigation and response protocol and the good news of returning to field trips. Graduation and Prom dates have been set for all 3 high schools. Employee Awards will be</li> </ul>

an in-person event this year. An update on staffing and the low turnover rates in CSISD was on the agendas as well as possible Pre-K for district employees' children is being discussed. Additionally, Reading Academies, policy regarding comp days and bad weather days was also discussed. The next meeting will be on May 6<sup>th</sup>.

- School Health Advisory Council  
Trustee Kimberly McAdams – Tracey Calanog will present the SHAC report later in this meeting.
- Bond Planning Committee  
Trustee Thomas Hall – There have been two meeting so far on March 30<sup>th</sup> and April 13<sup>th</sup>. An overview of school finance at the first and program review at the second.
- Strategic Design Committee  
Vice President Geralyn Nolan – Vice President Nolan gave a short review of the summit, the surveys and the design team meetings to date. More in-depth information was provided at the Workshop preceding this meeting.
- Upcoming Events

### **Superintendent**

- Superintendent Update  
Superintendent Mike Martindale gave the following updates: COVID update – We have 26 active cases. Six are staff and 20 are students. We have 89% of our students in onsite instruction. We only have 11% that are still virtual. We had an early board meeting last month due to Spring Break. District employees were made eligible for vaccines and numerous employees received those vaccines immediately prior to spring break.  
HB3045 regarding District fund balances, imposed limitations on the amount a district can carry. HB 1525 is a clean-up on HB3 from last session. Budget update – ESSER 2 and 3 funds are available from the federal government. We are waiting to see the State's decision on how these funds are administered. The Strategic Design process is going very well. We are getting to have conversations on the important stuff to lead us into the future. Bond Committee meetings are ongoing. An update on TIA was given to DEIC and PAC. We have submitted our plan to TEA. There is more information for employees on our website.
- Upcoming Events  
We have graduation dates and prom dates. It is very exciting! Thursday, May 27<sup>th</sup> is College View graduation. Friday, May

		<p>28<sup>th</sup> is CSHS graduation. Saturday, May 29<sup>th</sup> is Consol graduation. Consol prom is this Saturday, April 24<sup>th</sup>. College View High School prom is May 1<sup>st</sup> and CSHS prom is May 8<sup>th</sup>. Employees Awards are in person across the street at Grace Bible Church – SWV on May 13<sup>th</sup>. And isn't it wonderful to have so many student celebrations? And of course, the recognition of Mrs. Goodlett and her crew. It is just indicative of the great work that is occurring.</p>
<b>E-2.</b>	√	<p>Consideration, discussion and possible action related to TASB Policy Update 116</p> <ul style="list-style-type: none"> <li>• <a href="#">Perry Memo</a></li> <li>• <a href="#">TASB Policy Update 116</a></li> </ul>
<b>F.</b>		<p><b>HEARING OF CITIZENS</b> (Non-Agenda/Agenda Items)</p> <ul style="list-style-type: none"> <li>• Comments related to agenda items for this meeting will be heard during consideration of the item later in the meeting</li> <li>• All comments not related to an agenda item at this meeting will be heard at this time</li> </ul> <p>There were no citizens wishing to address the Board at this time.</p>
<b>G.</b>	√	<p><b>MINUTES</b></p> <ul style="list-style-type: none"> <li>• <a href="#">March 9, 2021 Board Workshop Minutes</a></li> <li>• <a href="#">March 9, 2021 Regular Board Meeting Minutes</a></li> <li>• <a href="#">March 23, 2021 Special Workshop Minutes</a></li> <li>• <a href="#">March 29, 2021 Management Oversight Workshop Minutes</a></li> </ul>
<b>H.</b>		<p><b>CURRICULUM AND INSTRUCTION</b></p>
<b>H-1.</b>		<p>Receive report related to the School Health Advisory Council (SHAC)</p> <ul style="list-style-type: none"> <li>• <a href="#">Reed Memo</a></li> </ul> <p>Tracey Calanog, SHAC Chairperson, gave the <a href="#">annual report</a> on the School Health Advisory Council's Wellness Plan as required by the State. The wellness recommendations made by the SHAC to the board are from parent teacher recommendations and cover student overall wellness, bridging the gaps and filling in the key pieces. Family engagement in CSISD is probably the best she has ever seen. The focus this coming year is much the same as last year due</p>

		<p>to the pandemic and items not receiving as much attention as a result. Areas of focus are suicide prevention, electronic device use, e-cigarettes, tobacco and vaping, human trafficking. Additional focus will be on middle school athlete safety, health class options with dedicated K-8 health educators, staff development and communication efforts, and collaboration with Dr. McNeil and her students at TAMU. Overall, mental health goes across every item and middle school trainers are both high priority. Electronic device use as a result of COVID has skyrocketed and it plays a part in mental wellness. We have addressed it somewhat in the Technology Acceptable Use agreements, but we want to gather more data outside of the skewed results of COVID technology use. Additionally, we want to find techniques to use technology in a safe, healthy way for kids. We will continue to evaluate moving forward.</p>
H-2.	√	<p>Consideration, discussion and possible action related to the approval of the Pre-K Textbook Adoption for the 2021-2022 school year.</p> <ul style="list-style-type: none"> <li>• <a href="#">Tramel Memo</a></li> </ul>
H-3.	√	<p>Consideration, discussion and possible action related to the Head Start COLA for the 2021-2022 school year.</p> <ul style="list-style-type: none"> <li>• <a href="#">Tramel Memo</a></li> </ul>
H-4.	√	<p>Consider approval of Instructional Materials Allotment and TEKS certification</p> <ul style="list-style-type: none"> <li>• <a href="#">Tramel Memo</a></li> <li>• <a href="#">IMA and TEKS Certification</a></li> </ul>
I.		<b>PERSONNEL</b>
I-1.		<p>Consider approval of new administrator contracts:</p> <ul style="list-style-type: none"> <li>• Piper Cameron - Principal, Cypress Grove Intermediate</li> <li>• Michael Heath - Principal, College View High School</li> <li>• <a href="#">Perry Memo</a></li> </ul> <p>Superintendent Martindale reviewed the process used to evaluate candidates, interview them and recommend the hire of the above listed individuals.</p> <p><b><u>MOTION 4917:</u></b> I move approval for new administrator contracts for Piper Cameron as Principal at Cypress Grove Intermediate and for</p>

		<p>Michael Heath as Principal at College View High School. The motion was made by Vice president GERALYN NOLAN and seconded by Trustee THOMAS HALL. The motion carried with seven ayes and zero nos.</p>
I-2.	√	<p>Consider approval of administrator contracts</p> <ul style="list-style-type: none"> <li>• <a href="#">Perry Memo</a></li> </ul>
J.		<p><b>BUSINESS</b></p>
J-1.		<p>Consider the contract award for Category 2 Network Equipment to Layer 3 Communications utilizing DIR purchasing cooperative contract DIR-TSO-4231 in the amount not to exceed \$738,117.32 pending e-rate reimbursement approval from the 2021-2022 General Fund.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Shafer/Hutchison Memo</a></li> </ul> <p>Amy Drozd, CFO, reviewed the contract award for Category 2 Network Equipment to Layer 3 Communications utilizing DIR purchasing cooperative contract DIR-TSO-4231 in the amount not to exceed \$738,117.32 pending e-rate reimbursement approval from the 2021-2022 General Fund. E-rate provides discounts between 20-90% to participating entities for telecommunications, internet access, broadband and associated connections and equipment. CSISD's discount is set at 60%. We have to list it all on the application, but we do not have to buy it all.</p> <p><b>MOTION 4918:</b> I move to accept the proposal as presented. The motion was made by Trustee THOMAS HALL and seconded by Trustee KIMBERLY McADAMS. Discussion occurred. The motion carried with seven ayes and zero nos.</p>
J-2.	√	<p>Consider approval of Beverages for Vending Machines to Coca-Cola Southwest Beverages Company and PepsiCo for 2021-22 with the option to extend for two (2) additional one (1) year periods if agreed upon by both parties.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Shafer/Goodlett Memo</a></li> </ul>

J-3.	√	<p>Consider approval of payment for the 2018-19 Medicaid Cost Report Settlement fee in the amount of \$87,090.26 to MSB for School Health and Related Services (SHARS) reimbursements using the 2020-21 General Fund</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Shafer/Fuentes Memo</a></li> </ul>
J-4.	√	<p>Consider approval of the Request for Proposals (RFP) # 21-003 to seven (7) vendors for athletic training supplies for one year beginning June 1, 2021 with the option to extend for two (2) additional one (1) year periods.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Shafer Memo</a></li> </ul>
J-5.	√	<p>Consider approval of Board Resolution extending the CSISD Depository Contract to Branch Banking and Trust (BB&amp;T) from September 1, 2021 to August 31, 2023.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Resolution/Contract</a></li> </ul>
J-6.	√	<p>Consider approval of monthly Head Start financial statements and credit card expenditures</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Financial Statements</a></li> </ul>
J-7.	√	<p>Consider approval of monthly budget amendments</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Budget Amendments</a></li> </ul>
J-8.	√	<p>Consider approval of financial reports</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> <li>• <a href="#">Financial Reports</a></li> </ul>
K.		<b>FACILITIES</b>
K-1.		<p>Consider approval contract award for the purchase and installation of a fire alarm system at College Station Middle School to API National Service Group in the amount of \$237,578.00 utilizing 2015 Bond Funds.</p> <ul style="list-style-type: none"> <li>• <a href="#">Drozd Memo</a></li> </ul>



		<ul style="list-style-type: none"> <li>• <a href="#">Hall Memo/Quote</a></li> </ul> <p>Jon Hall, Executive Director for Facilities, reviewed the contract award for the purchase and installation of a fire alarm system at College Station Middle School to API National Service Group in the amount of \$237,578.00 utilizing 2015 Bond Funds. Due to multiple issues with the older fire alarm system, it has been determined that it needs to be replaced, to be accomplished over the summer of 2021 to be fully functional by the start of the 2021-2022 school year.</p> <p><b><u>MOTION 4919:</u></b> I move we approve the contract for a new fire alarm system at College Station Middle School as presented. The motion was made by Trustee Kimberly McAdams and seconded by Vice President Geralyn Nolan. The motion carried with seven ayes and zero nos.</p>
<b>L.</b>		<p><b>EXECUTIVE SESSION</b></p> <p>President Nugent adjourned the meeting into executive session at 8:23 pm.</p>
<b>L-1.</b>		<p>The Board will meet in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. The executive session deliberations will be held pursuant to the "Personnel Matters; Closed Meeting" exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code</p>
<b>M.</b>		<p><b>OPEN SESSION</b></p> <p>President Nugent called the meeting back into open session at 8:58 p.m.</p>
<b>N.</b>		<p><b>ADJOURNMENT</b></p> <p>Without objection, President Nugent adjourned the meeting at 8:58 p.m.</p>

MIKE NUGENT

## BOARD PRESIDENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LLEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

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MIKE NUGENT – PRESIDENT

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JEFF HORAK - SECRETARY