



College Station Independent School District

Success...each life...each day...each hour

**College Station Independent School District
Regular Board Meeting Minutes
July 20, 2021 - 7:00 p.m.
Board Room**

There will be a regular meeting of the Board of Trustees of the College Station Independent School District on Tuesday, July 20, 2021 at 7:00 p.m. in the CSISD boardroom.

This meeting will be available to the public via live stream video. The public may access this meeting via live stream at the following -- LINK: <https://youtu.be/kiWtqA3Fdtk>

The following items are on the agenda:

ITEM NOS.	CONSENT ITEMS	DESCRIPTIONS
A.		CALL TO ORDER /WELCOME President Mike Nugent called the meeting to order at 7:00 p.m.
B.		DECLARATION OF QUORUM/WELCOME President Nugent declared a quorum with six members present. In attendance were President Mike Nugent, Secretary Jeff Horak, Trustee Joshua Benn, Trustee Amanda Green, Trustee Thomas Hall and Trustee Kimberly McAdams. Vice President Geralyn Nolan was not in attendance.
C.		RECOGNITIONS
C-1.		Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence <ul style="list-style-type: none"> ● Extended School Year <ul style="list-style-type: none"> ○ Myles Lozano ○ Jake Murillo-Gomez

		<ul style="list-style-type: none"> ○ Wyatt Taylor
C-2.		Recognize artwork provided by students in the CSISD Extended School Year program
C-3.		<p>Students</p> <ul style="list-style-type: none"> ● Featured Winner - Texas Art Educators Association (TAEA) Governor's Gallery Art Contest <ul style="list-style-type: none"> ○ Cade Herbelin
D.		<p>CONSENT AGENDA</p> <p>Items listed on the Consent Agenda are as follows: Item E-3 Order of Election; Item E-4 ILA with Brazos County; Item E-5 Policy Update 117; Item G Minutes; Item H-3 Shared Services Agreement with Region VI ESC; Item I-2 Teacher Evaluation and Observation Calendar; Item J-5 Renewal of MAP online resources; Item J-6 Renewal of annual NearPod license; Item J-7 monthly Head Start financials; Item J-8 Monthly budget amendments; Item J-9 financial reports.</p> <p><u>MOTION 4931:</u> I move we approve the Consent Agenda as presented. The motion was made by Trustee Kimberly McAdams and seconded by Trustee Thomas Hall. The motion carried with six ayes and zero nos.</p>
E.		BOARD
E-1.		<p>Board Directions and Reports/Announcements/Superintendent Reports and Announcements</p> <p><u>Board</u></p> <ul style="list-style-type: none"> ● CSISD Education Foundation ● District Educational Improvement Council ● Audit ● Head Start Policy Council ● Intergovernmental Relations Liaison ● Personnel Advisory Council Liaison ● School Health Advisory Council ● Upcoming Events

		<p><u>Superintendent</u></p> <ul style="list-style-type: none"> • Superintendent Update <ul style="list-style-type: none"> ○ Superintendent Mike Martindale stated that Summer School is mostly complete. We served just under 2,000 students in summer school this year. Breakfasts and lunches served by our Child Nutrition Department through July 14th were 10,500 breakfasts and over 13,000 lunches. ○ CSISD held our first ever District Auxiliary Workers job fair yesterday from 4:00 to 7:00 pm at Consol. We were able to hire bus drivers, custodians and child nutrition positions. As a result, we are currently 100% staffed in Custodial Services as of yesterday and real close to that in Child Nutrition. ○ Congratulations to AMCHS Assistant Principal KeKe Johnson for being named the Region VI Assistant Principal of the Year by the Texas Association of Secondary School Principals. ○ Congratulations to Michelle Jedlika of A&M Consolidated High School for being named one of six finalists by the Texas Education Association for the Presidential Awards for Excellence in Mathematics and Science Teaching. ○ Congratulations to Chris Southard who was named Outstanding Administrator for Area 12 by the Agriculture Teachers Association of Texas. • Upcoming events <ul style="list-style-type: none"> ○ August 3 - Summer Graduation at 6:00 p.m. in the Board Room ○ August 4 - New Teacher lunch at Peach Creek Ranch at noon. ○ August 10 - 8:30 a.m. Convocation at Central Church ○ August 17 - 1st day of school and board meeting ○ September 24-26 TASA/TASB Convention <ul style="list-style-type: none"> ▪ Let Cari Horn know by tomorrow if you are planning to attend.
E-2.		<p>Consideration and possible approval of an order calling a bond election to be held by the College Station ISD on November 2, 2021</p>

** Consideración y posible aprobación de un pedido de llamar a una elección de bonos que se celebrará por el College Station ISD el 2 de noviembre de 2021*

- [Martindale Memo](#)
- [2021 Bond Election Description of Projects](#)
- [Order](#)

Superintendent Martindale reviewed the recommended calling of a bond election to be held by the College Station ISD on November 2, 2021. In January the Board of Trustees approved a Bond Planning Committee Charter to review the possible need for a possible bond referendum to be presented to the voters in November of 2021. The Committee met five times from late March through May to review, and prioritize projects identified by the District. The Committee's work was facilitated by VLK Architects, and a recommendation was shared with the Board at the June 20th Board meeting to move forward with a possible November 2, 2021 bond election. This would include four bond referendums totaling \$83.16M. The recommended projects shared at the June meeting and earlier this evening at the regularly scheduled workshop, cover deferred maintenance, safety and security upgrades, facility upgrades, land acquisition, technology, phase one of the CTE Ag Center, fine arts equipment, busses, upgrades and additions to some athletic facilities and the district's natatorium. These make up the four referendums totaling the \$83.16M and are outlined in detail in the attachments to this agenda item listed above. If approved by the board and passed by the voters, the above propositions would *not* increase our current debt service tax rate. CSISD's CFO, Amy Drozd and Bond Counsel, Jeff Gulbas were in attendance in case of additional questions. It is the recommendation of the administration to approve an order calling a bond election to be held by the College Station ISD on November 2, 2021.

Trustee Amanda Green thanked everyone who served on the committee this spring. It was very comprehensive and well laid out and was great to see the consideration of literally every school in the district, in this recommendation.

Superintendent Martindale thanked those in the audience who served on the Bond Planning Committee for their time, involvement and engagement in that process.

		<p><u>MOTION 4932:</u> I will make a motion to put this up for a 2021 bond election this fall. The motion was made by Trustee Amanda Green and seconded by Secretary Jeff Horak. The motion carries with six ayes and zero nos.</p>
E-3.	√	<p>Consider approval of an Order of Election authorizing a general election to be held on November 2, 2021, for the purpose of electing CSISD Board of Trustees Position 1, and Position 2 by the qualified voters of the College Station ISD; establishing early voting locations and vote centers for this election; and making provisions for conducting the election.</p> <p><i>*Considerar la aprobación de una orden de elección que autoriza una elección general que se llevará a cabo el 2 de noviembre del 2021, con el fin de elegir a la posición 1 y 2 del consejo directivo de CSISD por los votantes calificados del Distrito Escolar Independiente de College Station; Establecer sitios de votación adelantada y los centros de voto para esta elección; Tomar medidas para llevar a cabo la elección.</i></p> <ul style="list-style-type: none"> ● Horn Memo ● Order - English ● Order - Spanish
E-4.	√	<p>Consider approval of an Interlocal Government Agreement between College Station Independent School District and Brazos County related to the November 2, 2021 general election.</p> <p><i>* Considerar la aprobación de un acuerdo de gobierno Interlocal entre el distrito escolar independiente de College Station y el Condado de Brazos relacionadas con las elecciones generales del 2 de noviembre de 2021.</i></p> <ul style="list-style-type: none"> ● Horn Memo ● Interlocal Agreement
E-5.	√	<p>Consideration, discussion and possible action related to TASB Policy Update 117</p> <ul style="list-style-type: none"> ● Perry Memo ● TASB Update 117 Instruction Sheet ● TASB Update 117 Comparison Packet

F.		<p>HEARING OF CITIZENS (Non-Agenda/Agenda Items)</p> <ul style="list-style-type: none"> • Comments related to agenda items for this meeting will be heard during consideration of the item later in the meeting. • All comments not related to an agenda item at this meeting will be heard at this time. <p>There were no citizens wishing to address the Board at this time.</p>
G.	√	<p>MINUTES</p> <ul style="list-style-type: none"> • June 14, 2021 Board Team of 8 Workshop Minutes • June 15, 2020 Board Workshop Minutes • June 15, 2021 Regular Board Meeting Minutes • June 17, 2021 Management Oversight Workshop Minutes
H.		CURRICULUM AND INSTRUCTION
H-1.		<p>Consideration, discussion and possible action related to updating the shared services arrangement regarding the Brazos Valley Regional Day School Program for the Deaf (BVRDSPD)</p> <ul style="list-style-type: none"> • Perry Memo • BVRDSPD Shared Services Arrangement <p>Molley Perry, Chief Administrative Officer, reviewed the proposed shared services arrangement regarding the Brazos Valley Regional Day School Program for the Deaf (BVRDSPD). Discussions on the arrangement initially began in February of 2020. This arrangement is to meet the needs of our students with auditory impairments. There are 30 other districts involved in this arrangement, with Bryan ISD serving as the fiscal agent and host district for those students who require onsite services. Additionally, BVRDSPD sends specialized teachers to CSISD to serve our students inhouse. We have a fantastic and longstanding relationship with BVRDSPD. This attached shared services arrangement document would provide for the ongoing relationship with a few updates related to consultation costs, clarification for charter schools wishing to participate, clarification on expenses, and information regarding legal responsibilities of the sending and receiving districts.</p>

		<p>MOTION 4933: I move to accept as presented. The motion was made by Trustee Thomas Hall and seconded by Trustee Joshua Benn. The motion carried with six ayes and zero nos.</p>
H-2.		<p>Consideration, discussion and possible action related to the approval of the District Improvement Plan Goals for 2021-22</p> <ul style="list-style-type: none"> • Tramel Memo • 2021-22 District Improvement Plan Goals <p>Penny Tramel, Chief Academic Officer, asked for approval of the District Improvement Plan Goals for the 2021-22 school year. These six goals mirror that of the recently completed Strategic Plan. The DEIC approved the District Improvement Plan Goals at their June meeting.</p> <p>Trustee Kimberly McAdams said thank you to the whole council for their work on this plan. There are a lot of “to do” items on the plan to focus attention on the things that were deemed important through the Strategic Planning process. I’m excited to see it move into fruition.</p> <p>MOTION 4934: I move approval as presented. The motion was made by Trustee Thomas Hall and seconded by Secretary Jeff Horak. The motion carried with six ayes and zero nos.</p>
H-3.	√	<p>Consideration, discussion and possible action related to a shared services agreement with Region VI Education Service Center</p> <ul style="list-style-type: none"> • Tramel Memo • Shared Services Agreement
I.		PERSONNEL
I-1.		<p>Consider approval of new administrator contracts as recommended by the Superintendent of Schools</p> <ul style="list-style-type: none"> • Chris Southard, Principal, Spring Creek Elementary • William Warner, Assistant Principal, A&M Consolidated High • Lauren Given, Assistant Principal, Forest Ridge Elementary • Perry Memo <p>Superintendent Mike Martindale recommended the approval of new administrator contracts for the above listed personnel.</p>

		<p><u>MOTION 4935:</u> I move to approve the recommendation of the Superintendent as presented. The motion was made by Trustee Joshua Benn and seconded by Trustee Amanda Green.</p> <p>Trustee Benn stated that he made the motion to approve the hire of Chris Southard, agreeing with the Superintendent’s and the committee’s recommendation for the Principal of Spring Creek, but referred to the one email from a concerned citizen that he received regarding the lack of elementary experience of Mr. Southard and asked for Superintendent Martindale to explain the process and share how great he will be in the position.</p> <p>Superintendent Martindale stated that the same two-tiered process was used for interviews for every principal hired. The committee interviews and recommends the top two candidates. The Superintendent, CAO Tramel, and CAO Perry then interview said candidates to make the determination to recommend hire. As far as elementary experience, Superintendent Martindale and CAO Tramel have served in that role as Elementary Principal. Superintendent Martindale followed the same route, becoming Elementary Principal following his role as high school teacher and middle school Assistant Principal. Superintendent Martindale said the education of the students is all encompassed by and is the responsibility of everyone on the campus. Where the principal plays a key role is setting the instructional environment, which is right in Mr. Southard’s wheelhouse regardless of the level, and I am extremely confident that he is going to do an exceptional job. He has exhibited those same skills as an Assistant Principal at the high school, and I have no doubt he will do wonders to support our teachers and enhance the instruction and the climate and build a very strong morale at Spring Creek.</p> <p>As there was no further discussion, the motion carried with six ayes and zero nos.</p>
I-2.	√	<p>Consider approval of the teacher evaluation and observation calendar for the school year 2021-2022</p> <ul style="list-style-type: none"> • Perry Memo • 2021-22 Teacher Evaluation and Observation Calendar
J.		BUSINESS

<p>J-1.</p>	<p>Consideration, discussion and possible action related to the 2021-22 compensation plan</p> <ul style="list-style-type: none"> • Drozd Memo • 2021-22 Compensation Plan <p>Amy Drozd, Chief Financial Officer, reviewed and recommended the approval of the 2021-22 Compensation Plan. In summary, this plan includes a change to the teacher salary schedule that brings the beginning teacher pay from \$45,500 to \$47,000. As each teacher advances a step, they are guaranteed at least a \$1,000 increase from their current year base pay. We altered the stipend schedule which is in the packet, and made adjustments to the minimum, midpoint and maximums in the pay groups for administrative, professional, clerical and instructional assistants and auxiliary pay groups, based on a market analysis with our peer groups; a 1.5% increase of each paygrade midpoint for all of those groups; pilot an attendance incentive program for bus drivers and monitors, custodians and child nutrition workers; increase the employer contribution rates for health insurance; and add the required language for the Teacher Incentive Allotment. In total, the impact to the General Fund is just shy of \$2.2M (\$2,191,000). This plan will improve our district's position with our market peers.</p> <p>Motion 4936: I motion to accept the 2021-2022 Compensation Plan as presented. The motion was made by Secretary Jeff Horak and seconded by Trustee Kimberly McAdams. The motion carried with six ayes and zero nos.</p>
<p>J-2.</p>	<p>Consideration, discussion, and possible action of a resolution authorizing a one-time employment retention stipend for eligible returning CSISD employees in the 2021-22 school year</p> <ul style="list-style-type: none"> • Drozd Memo • Resolution <p>Amy Drozd, CFO, reviewed and recommended authorizing by way of a resolution, a one-time employment retention stipend for eligible returning CSISD employees in the 2021-22 school year utilizing ESSER funds. In summary the amounts would be \$1,500 for teachers and other professional teacher contract positions and \$1,000 for the other pay groups of eligible employees to be paid by the end of August using ESSER funds. ESSER funds are Elementary and Secondary Schools Emergency Relief funds made available from the Federal Government due to the pandemic and COVID relief. The funds were allocated to the State for disbursement to school districts. Retention</p>

		<p>stipends is an eligible expense under ESSER II and III. Based on stakeholder input, employee retention stipends ranked as very important.</p> <p><u>MOTION 4937:</u> I move to accept as presented. The motion was made by Trustee Thomas Hall and seconded by Trustee Amanda Green. The motion carried with six ayes and zero nos.</p>
J-3.		<p>Consider and act on an order authorizing redemption of outstanding bonds of the College Station Independent School District</p> <ul style="list-style-type: none">• Drozd Memo• Redemption Order <p>Amy Drozd, CFO, stated that based on our current debt service rate of .263 cents, the District has the opportunity to save some money via early redemption of higher interest rate debt that is eligible to pay off early and in essence, save interest. This resolution would authorize administration at some point in the next fiscal year to execute this order and pay off some debt early, saving our district and the taxpayers in the long run.</p> <p><u>MOTION 4938:</u> I move to accept as presented. The motion was made by Trustee Thomas Hall and seconded by Trustee Joshua Benn. The motion carried with six ayes and zero nos.</p>
J-4.		<p>Consider approval of the purchase of Performance Matters Assessment Analytics Core+ and Professional Learning from Power School in the amount of \$131,089.50 per the TIPS Contract 210101 using ESSER III funds</p> <ul style="list-style-type: none">• Drozd Memo• Shafer/Hutchison Memo <p>Molloy Perry, Chief Administrative Officer, stated that we have the opportunity to transition from two different software platforms to one platform that performs both tasks and provides additional supports. Conversations began two years ago but were placed on hold through the 2020 school year. The conversation picked back up with the Strategic Design process and MTSS. We looked at several platforms and the Performance Matters and Professional Learning from Power School met the criteria we were looking for and is definitely the preferred platform. This would replace the AMP portion of Schoology that we have been using.</p>

		<p>Trustee Kimberly McAdams stated that she is excited to be able to help manage the data at all levels and provide multi-tier student supports. This was Goal 2 of the Strategic Design process.</p> <p><u>MOTION 4939:</u> I move approval of the software purchase as presented. The motion was made by Trustee Kimberly McAdams and seconded by Trustee Amanda Green. The motion carried with six ayes and zero nos.</p>
J-5.	√	<p>Consider approval of the renewal of Measure of Academic Progress (MAP) Online Resources from the Northwest Evaluation Association (NWEA) in the amount of \$146,182.75 per the Choice Partners Contract #18-058KC-23 using 2020-21 General Fund.</p> <ul style="list-style-type: none"> • Drozd Memo • Shafer/Hutchison Memo
J-6.	√	<p>Consider approval of the renewal of an annual license for Nearpod in the amount of \$74,157.60 per the Choice Partners contract #18/056KD-39 using IMA Funds.</p> <ul style="list-style-type: none"> • Drozd Memo • Shafer/Tramel Memo
J-7.	√	<p>Consider approval of monthly Head Start financial statements and credit card expenditures.</p> <ul style="list-style-type: none"> • Drozd Memo • Financial Statements
J-8.	√	<p>Consider approval of monthly budget amendments.</p> <ul style="list-style-type: none"> • Drozd Memo • Budget Amendments
J-9.	√	<p>Consider approval of financial reports.</p> <ul style="list-style-type: none"> • Drozd Memo • Financial Reports
K.		FACILITIES

L.		<p>EXECUTIVE SESSION President Nugent adjourned the meeting into Executive Session at 7:42 pm.</p>
L-1.		<p>The Board will meet in executive session to consult with its attorney regarding bond election procedures. The executive session deliberations will be held pursuant to the “Consultation with Attorney; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.071 of the Texas Government Code.</p>
L-2.		<p>The Board will meet in executive session to discuss the Superintendent Contract. The executive session deliberations will be held pursuant to the “Personnel Matters; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code.</p>
M.		<p>OPEN SESSION President Nugent called the meeting back into Open Session at 8:42 pm.</p>
M-1.		<p>Consideration, discussion and possible action related to the Superintendent Contract</p> <p>President Nugent asked for a motion.</p> <p><u>MOTION 4940:</u> I motion to present the Superintendent’s Contract adding for term limit from July 1, 2021 ending June 30, 2024 and in addition to that a 1.5% increase in compensation salary from the board in conjunction with the 1.5% approved earlier in the board meeting for administrative staff as he is part of that and was a leader through this entire process over the last year since his contract began. So, I motion to approve as presented tonight. The motion was made by Secretary Jeff Horak and seconded by Trustee Amanda Green. The motion carried with six ayes and zero nos.</p>
N.		<p>ADJOURNMENT Without objection, President Nugent adjourned the meeting at 8:44 p.m.</p>

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MIKE NUGENT
BOARD PRESIDENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

MN/ch

MIKE NUGENT – PRESIDENT

JEFF HORAK - SECRETARY