



# College Station ISD Board of Trustees

Regular Meeting - Tuesday, August 16, 2022  
7:00 p.m. - CSISD Board Room (1812 Welsh)

## MINUTES

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Public access via livestream: LINK: <https://youtu.be/bZ-YISA6eyk>

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### AGENDA

Item	Consent	Description
A.		<b>CALL TO ORDER</b> President Jeff Horak called the meeting to order at 7:00 p.m.
B.		<b>DECLARATION OF QUORUM / WELCOME</b> President Horak declared a quorum of seven members present. In attendance were President Jeff Horak, Vice President Joshua Benn, Secretary Thomas Hall, Trustee Blaine Decker, Trustee Kimberly McAdams, Trustee Geralyn Nolan and Trustee Darin Paine.
C.		<b>RECOGNITIONS</b>
C-1.		Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence <ul style="list-style-type: none"><li>• Reagan Baze - Summer Day Camp</li><li>• Patrick McNeely - Summer Day Camp</li><li>• Remi Siegert - Summer Day Camp</li><li>• Sosna Tesfamichael - Summer Day Camp</li></ul>
C-2.		Recognize artwork provided by Summer Day Camp
D.		<b>BOARD</b>
D-1.		Board Directions, Reports and Announcements / Superintendent Reports and Announcements  <u>Board</u> <ul style="list-style-type: none"><li>• CSISD Education Foundation<ul style="list-style-type: none"><li>○ Trustee McAdams met with the team to kick off the year with the theme "CSISD Nation". Additionally, this year's</li></ul></li></ul>

fundraising efforts are underway. A big thank you to the Education Foundation for sponsoring the convocation speaker last Friday.

- District Educational Improvement Council
- Audit Committee
- Head Start Policy Council
- Intergovernmental Committee
- Personnel Advisory Council
- School Health Advisory Council
- Upcoming Events

### Superintendent

- Superintendent Update

Superintendent Mike Martindale commented on the following:

- Last Friday was our annual convocation. We welcomed back over 2,000 employees. Our keynote speaker, George Couros did a wonderful job. Thank you for the support of the Education Foundation for sponsoring him.
- Tomorrow is the first day of school. We anticipate an enrollment of around 14,689. Earlier today we were already above the 14,500 mark. Our enrollment will continue to move over the course of the next few weeks.
- Safety
  - The State has seven identified action steps that must be reported to TEA by every district in Texas. We are completing the action steps and will submit the report when the window opens September 1.
  - We are adding a new position, Coordinator of Safety and Risk Management, which is on the agenda for later in this meeting. This position has previously been managed by Jon Hall, Executive Director for Facilities, in addition to all of his other responsibilities. It will now be a dedicated position.
  - We are adding two SRDs to the budget in addition to the seven we already have.
  - As you will recall, we had \$2.3 Million worth of safety and security items identified in the 2021 bond. Work on them has already begun.
- Construction updates
  - The renovations at Southwood Valley will be highlighted in a broadcast on KBTX starting at 5:00 am tomorrow morning.
  - Consol restrooms were renovated over the summer and look amazing.

- The CTE canopies at Consol and CSHS are going up currently and are anticipated to be complete by the end of the month.
  - The Phase 1, planning and design stage, of the CTE center is underway. We are placing that facility at the 90 acres we already own at the “T” of Capstone and Dowling. We anticipate construction starting towards the end of this fall semester.
  - Next week, on the August 25th paycheck, all eligible returning employees will receive the first of their two retention payments. These will be \$1,000 for eligible teachers and \$500 for all other eligible employees.
  - Also on August 25th, the Team of 8 training will be starting at 5:00 pm.
  - Upcoming Events
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**E. HEARING OF CITIZENS**

- Public comments regarding agenda items and non-agenda items will be heard at this time
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**F. CONSENT AGENDA**

Items listed on the Consent Agenda are as follows: Item G Minutes; Item H-2 MOU with Britt Rice; Item H-3 MOU with Bryan CTE Center; Item H-4 Continuing Education and Training Clearinghouse; Item I-2 Policy Update 119; Item J-6 annual renewal of PowerSchool software; Item J-7 Purchase teacher laptops and devices from Avinext; Item J-8 Internet filter upgrades from BorderLan; Item J-9 renewal of identity access management from HelloID; Item J-10 RFP 22-001 for Professional Development consulting services and materials to 63 suppliers; Item J-11 monthly Head Start financials; Item J-12 budget amendments; Item J-13 financial reports.

**MOTION 5019:** I move to approve the Consent Agenda. The motion was made by Secretary Thomas Hall and seconded by Trustee Kimberly McAdams. The motion carried with seven ayes and zero nos.

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**G. ✓ MINUTES**

- [July 19, 2022 Board Meeting Minutes](#)
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**H. CURRICULUM AND INSTRUCTION**

- H-1. Consideration, discussion and possible action regarding annual approval of a Memorandum of Understanding with the Texas A&M University Hotel and Conference Center
- [Parkerson Memo](#)
  - [TAMU Hotel and Conference Center Memorandum of Understanding](#)
- Tiffany Parkerson Executive Director of Secondary Education reviewed the new Memorandum of Understanding with the Texas A&M University Hotel and Conference Center. Students begin classroom instruction tomorrow prior to going onsite in about four weeks.
- MOTION 5020:** I move to approve the Memorandum of Understanding between the Texas A&M University Hotel and Conference Center and College Station ISD as presented. The motion was made by Vice President Joshua Benn and seconded by Secretary Thomas Hall. Discussion occurred. The motion carried with seven ayes and zero nos.
- H-2. ✓ Consideration, discussion and possible action regarding annual renewal of a Memorandum of Understanding with Britt Rice Electric Apprenticeship Training Program
- [Parkerson Memo](#)
  - [Britt Rice Electric Memorandum of Understanding](#)
- H-3. ✓ Consideration, discussion and possible action regarding annual renewal of a Memorandum of Understanding with the Career and Technical Education Complex (CTEC)
- [Parkerson Memo](#)
  - [CTEC Memorandum of Understanding](#)
- H-4 ✓ Consideration, discussion and possible action regarding the Continuing Education and Training Clearinghouse for 2022-23
- [Mann Memo](#)
  - [CSISD Continuing Education and Training Clearinghouse for 2022-23](#)

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## I. ADMINISTRATION

- I-1. Consideration, discussion and possible action regarding new administrator contracts
- [Perry Memo](#)
    - Patricia Ayala, Director of Special Programs
    - Tracee McClendon, Coordinator of Safety and Risk Management

Superintendent Martindale introduced the above listed administrators and recommended the approval of said contracts.

**MOTION 5021:** I move that we approve the new administrator contracts as presented. The motion was made by Trustee Kimberly McAdams and seconded by Vice President Joshua Benn. The motion carried with seven ayes and zero nos.

- I-2. ✓ Consideration, discussion and possible action related to TASB Policy Update 119
- [Perry Memo](#)
  - [TASB Policy Update 119](#)
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## J. BUSINESS

- J-1. Consider approval of the school district budget for the General Fund, Debt Service Fund and Child Nutrition Fund for the fiscal year ending August 31, 2023
- [Drozd Memo](#)
  - [Budget for the General Fund, Debt Service Fund and Child Nutrition Fund](#)
  - [Supplementary Budget Information -- Budget Book for 2022-2023](#)

Amy Drozd, Chief Financial Officer, [presented](#) the proposed school district budget for the General Fund, Debt Service Fund and Child Nutrition Fund for the fiscal year ending August 31, 2023 and recommended approval of said budgets.

**MOTION 5022:** I make a move to approve the proposed College Station ISD budget for the General Fund, Debt Service Fund and Child Nutrition Fund for the 2022-2023 fiscal year. The motion was made by Secretary Thomas Hall and seconded by Trustee Geralyn Nolan. The motion carried with seven ayes and zero nos.

- J-2. Consider approval of a resolution adopting the 2022 tax rate for the 2022-2023 fiscal year
- [Drozd Memo](#)
  - [Resolution](#)

CFO Drozd [reviewed](#) the resolution adopting the 2022 tax rate for the 2022-2023 fiscal year and recommended approval of said tax rate.

**MOTION 5023:** I move that the property tax rate be approved by the way of the attached resolution for a total tax rate of \$1.1781 of which is \$0.9151 for Maintenance and Operations and \$.263 for Debt Service. The motion was made by Trustee Kimberly McAdams and seconded by Secretary Thomas Hall. The motion carried with seven ayes and zero nos.

J-3.

Consideration and possible approval of an order calling a Voter Approved Tax Rate Election to be held by the College Station Independent School District on November 8, 2022

*\* Consideración y posible aprobación de una orden llamando una Elección de Tasa de Impuestos con Aprobación de Votantes por College Station ISD el 8 de noviembre de 2022*

- [Drozd Memo](#)
- [Order](#)

CFO Drozd, and Jeff Gulbas, CSISD's bond counsel, [reviewed](#) the order calling a Voter Approved Tax Rate Election to be held by the College Station Independent School District on November 8, 2022 and recommended the approval of said election. Discussion occurred.

**MOTION 5024:** I move approved the attached order calling a Voter Approved Tax Rate Election to be held on November 8, 2022. The motion was made by Secretary Thomas Hall and seconded by Trustee Darin Paine. Additional discussion occurred. The motion carried with seven ayes and zero nos.

J-4.

Consider approval of a resolution for the designation of committed fund balance for the fiscal year ending August 31, 2022

- [Drozd Memo](#)
- [Resolution for the Commitment of Fund Balance](#)

CFO Drozd reviewed the resolution for the designation of committed fund balance for the fiscal year ending August 31, 2022 and recommended the approval of said committed fund balance.

**MOTION 5025:** I move to approve the resolution as presented. The motion was made by Secretary Thomas Hall and seconded by Trustee Geralyn Nolan. The motion carried with seven ayes and zero nos.

J-5.

Consideration to delegate contractual authority to obligate College Station ISD under Texas Education Code 11.1511(c)(4) to the Superintendent for the purpose of obligating the district under TEC 48.257 and TEC Chapter 49 for the 2022-2023 school year

- [Drozd Memo](#)
- [TEA approval letter and calculation](#)
- [Agreements](#)

CFO Drozd reviewed the delegation of contractual authority to obligate College Station ISD under Texas Education Code 11.1511(c)(4) to the Superintendent for the purpose of obligating the district under TEC 48.257 and TEC Chapter 49 for the 2022-2023 school year

**MOTION 5026:** I move that the Board of Trustees delegate contractual authority to obligate the school district under Texas Education Code (TEe) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This includes approval of the Agreement for the Purchase of Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding). The motion was made by Trustee Darin Paine and seconded by Secretary Thomas Hall. The motion carried with seven ayes and zero nos.

- J-6. ✓ Consider approval to renew annual PowerSchool Software Maintenance and Support agreement in the amount of \$178,537.93 for the 2022-2023 school year to be paid for using the 2022-2023 General Fund
- [Drozd Memo](#)
  - [Shafer/Janacek Memo/Quote](#)
- J-7. ✓ Consider approval to for the purchase of teacher laptops and devices from Avinext based on the DIR Purchasing Cooperative contract DIR-TSO-4159 in the amount of \$1,088,955 using 2021 Bond Funds
- [Drozd Memo](#)
  - [Shafer/Hutchison Memo/Quote](#)
- J-8. ✓ Consider approval to for the contract for internet filter upgrade from BorderLan based on The Interlocal Purchasing Cooperative (TIPS) contract # 210101 in the amount of \$271,845.29 using 2021 Bond Funds
- [Drozd Memo](#)
  - [Shafer/Hutchison Memo/Quote](#)
- J-9. ✓ Consider the renewal of district wide identity access management maintenance and support with Hello ID through Software One, based on The Interlocal Purchasing Cooperative (TIPS) contract # 210101 in the amount of \$78,819.59 using ESSER III Funds
- [Drozd Memo](#)
  - [Shafer/Hutchison Memo](#)
- J-10. ✓ Consider award of RFP 22-011 for Professional Development, Consulting Services, and Materials to 63 suppliers for a 24 month period beginning September 1, 2022

- [Drozd Memo](#)
- [Shafer Memo](#)

- J-11. ✓ Consider approval of monthly Head Start financial statements and credit card expenditures
- [Drozd Memo](#)
  - [Financial Statements](#)
- J-12. ✓ Consider approval of the Budget Amendments for the General Fund and the Debt Service Fund
- [Drozd Memo](#)
  - [Budget Amendments](#)
- J-13. ✓ Consider approval of financial reports
- [Drozd Memo](#)
  - [Financial Reports](#)
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## K. FACILITIES

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## L. EXECUTIVE SESSION

President Horak adjourned the meeting into Executive Session at 7:58 p.m.

- L-1 The Board will meet in executive session to conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property because the deliberation in an open meeting would have a detrimental effect on the position of the District in negotiations with a third party. The executive session deliberations will be held pursuant to the “Deliberation Regarding Real Property; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.0742 of the Texas Government Code
- L-2 The Board will meet in executive session to consult with its attorney regarding voter-approved tax ratification election procedures. The executive session deliberations will be held pursuant to the “Consultation With Attorney; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.071 of the Texas Government Code
- L-3 The Board will meet in executive session to discuss the Superintendent Contract. The executive session deliberations will be held pursuant to the “Personnel Matters; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code
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**M. OPEN SESSION**

President Horak called the meeting back into Open Session at 9:16 p.m.

**M-1. Consideration, discussion and possible action related to the Superintendent Contract**

President Horak stated that the Board has every intention of extending Superintendent Martindale's contract for another year, but due to the need for more research and information requested, this item will be added to the September Board Agenda to be discussed further in Executive Session at that time.

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**N. ADJOURNMENT**

Without objection, President Horak adjourned the meeting at 9:17 p.m.

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**Jeff Horak, Board President**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

JH/ch

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**JEFF HORAK - PRESIDENT**

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**THOMAS HALL - SECRETARY**