



College Station ISD Board of Trustees

Regular Meeting - Tuesday, December 12, 2023
7:00 p.m. - CSISD Board Room (1812 Welsh Ave.)

MINUTES

AGENDA

<i>Item</i>	<i>Consent</i>	<i>Description</i>
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A. CALL TO ORDER

President Horak called the meeting to order at 7:01 p.m.

B. DECLARATION OF QUORUM / WELCOME

President Horak declared a quorum with seven members present. In attendance were President Jeff Horak, Vice President Joshua Benn, Secretary Geralyn Nolan, Trustee Blaine Decker, Trustee Thomas Hall, Trustee Kimberly McAdams, Trustee Darin Paine, Trustee Elect Kim Ege and Trustee Elect Heather Simmen.

C. ELECTIONS

C-1. Administer Oath of Office to Elected Board Members

- Place 6 - Kim Ege
- Place 7 - Heather Simmen

The Oath of Office was administered ceremoniously to Kim Ege by her son and daughter. Trustee Simmen was officially sworn in by Cari Horn, Notary Public, State of Texas.

The Oath of Office was administered ceremoniously to Heather Simmen by her children was officially sworn in by Cari Horn, Notary Public, State of Texas.

President Horak then jumped to Item D-5 to recognize outgoing Board members Thomas Hall and Geralyn Nolan.

D. RECOGNITIONS

D-1. Pledge of Allegiance to the American Flag and the Texas Flag, and a Moment of Silence

- Elaina Lennerton - Cypress Grove Intermediate
- Braxton White - Cypress Grove Intermediate
- MacKenzie Hood - College Station Middle
- Gunner Watson - College Station Middle

D-2. Recognize staff from Cypress Grove Intermediate School and College Station Middle School

CG - Brandon Ernst - 6th grade social studies??

CSMS - Jenna Brown - English Department Head

D-3. Students

- AMCHS Girls and CSHS Boys and Girls Cross Country Teams
 - AMCHS
 - Madison Black
 - Lizzy Gregory
 - Logen Feldhousen
 - Hayden Helms
 - Rachel Moran
 - Rebecca Moran
 - Alexandra Staack
 - Head Coach: Anthony Branch
 - CSHS
 - Katherine Brunson
 - Jady DeVerna
 - Delaney Ulrich
 - Allie Fleener
 - Ellie Seagraves
 - Audrey Wong
 - Anna Vause
 - Allie DeLeon
 - Charlotte Garza
 - Cindy Ramirez
 - Noah Benn
 - Eli Frey
 - Grant Maraist
 - Dylan McCue
 - Vance Ballabina
 - Julian Garcia
 - Justin Boatcallie
 - Camilo Riano
 - Noah Sasse
 - Caden Williams
 - Head Coach: Josh Munson

- AMCHS and CSHS Bands
 - AMCHS
 - Madison Jackson, Head Drum Major
 - Maddie Valka, Drum Major
 - Sam Rhoades, Drum Major
 - Clare Duhon, Drum Major
 - Steve Fry, Head Band Director
 - Harry Hutchins, Asst Band. Director
 - Niki Naumann, Color Guard Director
 - CSHS
 - Brayden Senkel, Head Drum Major
 - Jack Chupp, Drum Major
 - Kelly Ding, Drum Major
 - Joshua Poirot, Drum Major
 - Jon Seale, Head Band Director
 - Michael Dixon, Asst. Band Director
 - Lora Nolen, Color Guard Director

D-4. Recognize artwork provided by River Bend Elementary School and College Station Middle School

D-5. Recognize outgoing Board members
Trustee Hall and Trustee Nolan were recognized with plaques to commemorate their years of service and with engraved cutting boards. Both outgoing trustees made parting comments.

E. BOARD

E-1. Board Directions, Reports and Announcements / Superintendent Reports and Announcements

Board

- CSISD Education Foundation
 - Trustee Dr. Darin Paine stated that Grant Patrol was a super fun amazing day where we gave lots of money to schools. Additionally, 50 Men Who Can Cook will be held in February. Now that it is cold outside Chrissy's Closet needs jackets. We ran out on Monday with the cold weather.
- District Educational Improvement Council
 - Trustee Kimberly McAdams said DEIC discussed the calendar and narrowing the options to two calendars for voting which begins tomorrow. We also received an

update on the strategic plan and how it links to the District Improvement Plan along with a summary of where we are currently.

- Audit Committee
- Head Start Policy Council
 - Trustee Kim Ege said that the Head Start Policy Council met today to review the self assessment report and the renewal of the five year grant and proposed budget for the coming year.
- Intergovernmental Committee
- Personnel Advisory Council
- School Health Advisory Council
- Other
 - Trustee Blaine Decker stated that Cooper Allen, bass clarinet player at College Station High School, won the Brazos Valley Symphony Orchestra's Concerto Competition. He then congratulated the Junior League of Bryan-College Station on raising over \$100,000 to help in their support of local schools.
- Upcoming Events

Superintendent

- Superintendent Update - Dr. Tim Harkrider
 - We finish the last school day of 2023 on Friday. Winter break begins on December 18th and runs through January 2nd when staff returns. Students return on January 3rd.
 - Just a quick recap of the legislative session which included one regular session and four special sessions. The State of Texas sits on the largest surplus of funds in the history of the State and public schools still received no new funding. It is very disappointing. They are clearly at an impasse as to what to do with public education. CSISD along with Representatives Rainey and Kacal are committed to taking care of the 5.3 million children in the State. This needs to be done before the State goes after vouchers. Regardless of what happens in Austin, we will do whatever it takes to do what's best for our kids and our district. Trustee Blaine Decker stated that the State gave TAMU \$4 billion but reminded everyone that public universities are allowed to have lobbyists but public school districts are not allowed to lobby.
- Upcoming Events

F.

HEARING OF CITIZENS

- Public comments regarding agenda items and non-agenda items will be heard at this time

- [Lizett Hawkins](#) - requested additional full time staff for CSHS band.
 - [Neo Jang](#) -requested that the district reconsider proposed changes to parking and traffic patterns at Rock Prairie.
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G. CONSENT AGENDA

Items on the Consent Agenda were as follows: Item H Minutes; Item I-1 Birth to Five Head Start Self Assessment; Item K-6 RFB# 24-002 for Cabling Labor and Material; Item K-7 quarterly investment report; Item K-8 monthly Head Start Financials; Item K-9 monthly budget amendments; Item K-10 financial reports.

MOTION 5113: I move to approve as presented. The motion was made by Vice President Joshua Benn and seconded by Trustee Dr. Darin Paine. The motion carried with seven ayes and zero nos.

H. ✓ MINUTES

- [November 14, 2023 BoardWorkshop Minutes](#)
 - [November 14, 2023 Board Meeting Minutes](#)
 - [November 15, 2023 Canvass Election](#)
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I. CURRICULUM AND INSTRUCTION

- I-1. ✓ Consider approval of the 2022-2023 Birth to Five Head Start self-assessment for College Station ISD
- [Hickman Memo](#)
 - [Annual Head Start Self-Assessment](#)
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J. ADMINISTRATION

- J-1. Consideration, discussion and possible action regarding an amendment to the charter for a Long Range Facilities and Bond Planning Committee from February 2023 and authorize the Superintendent to add alternate committee members as needed
- [Drozd Memo](#)
 - [Amended Long-Range Facilities and Bond Planning Committee Charter](#)

Amy Drozd, Chief Financial Officer, reviewed the proposed amendment to allow the superintendent to the 2023 charter to reconvene the committee

and amend the membership if some can no longer serve, to review results of the 2023 bond election, provide feedback and determine any possible future recommendations on the needs that are still there. Discussion occurred.

MOTION 5114: I move to accept as presented. The motion was made by Trustee Blaine Decker and seconded by Trustee Dr. Darin Paine. Discussion occurred. The motion carried with seven ayes and zero nos.

J - 2

Consideration, discussion and possible action related to the Annual Enrollment Review and Report - FC(LOCAL)

- [Drozd Memo](#)

CFO Drozd, [reviewed](#) the enrollment information related to FC(Local). The full presentation was given by the demographer at the workshop earlier tonight.

J - 3

Consideration, discussion and possible action regarding a new administrative contract for the principal of College View High School

- [Symank Memo](#)

Superintendent Harkrider recognized Dr. Michael Heath, thanked him for all of his work at College View High School and offered best wishes in the future. Dr. Harkrider then recommended Chris Southard as the new principal at College View High School and stated he looks forward to his work with CVHS.

MOTION 5115: I motion to approve as presented. The motion was made by Trustee Dr. Darin Paine and seconded by Trustee Kimberly McAdams. The motion carried with six ayes and zero nos.

K.

BUSINESS

K - 1.

Consideration, discussion and possible action regarding the Annual Financial and Compliance Report for the fiscal year ending August 31, 2023

- [Drozd Memo](#)

CFO Drozd introduced Rebecca Darling with Weaver and Associates, who [reviewed](#) the Annual Financial and Compliance Report for the fiscal year ending August 31, 2023. The audit received a unmodified clean opinion, which is the highest opinion available.

MOTION 5116: I motion to approve the Annual Financial and Compliance Report for the fiscal year ending August 31, 2023. The motion was made by Trustee Dr. Darin Paine and seconded by Vice President Joshua Benn. The motion carried with six ayes and zero nos.

K - 2. Consider and act on a Resolution Expressing Official Intent to Reimburse Costs of Projects related to the 2023 Bond Referendum

- [Drozd Memo](#)
- [Resolution](#)

CFO Drozd, reviewed the Resolution Expressing Official Intent to Reimburse Costs of Projects related to the 2023 Bond Referendum. This will allow the district to proceed with purchases now out of the general fund and reimburse out of the 2023 bond funds once the bonds are sold.

MOTION 5117: I move to approve. The motion was made by Trustee Blaine Decker and seconded by Trustee Kimberly McAdams. The motion carried with seven ayes and zero nos.

K- 3. Consider approval of the purchase of 16 buses from Longhorn Bus Sales based on BuyBoard purchasing cooperative contract # 630-20 in the amount of \$2,399,540 using 2023 Bond Funds

- [Drozd Memo](#)
- [Shafer/Silva Memo](#)

CFO Drozd, reviewed purchase of 16 buses from Longhorn Bus Sales based on BuyBoard purchasing cooperative contract # 630-20 in the amount of \$2,399,540 using 2023 Bond Funds. Current bus purchase lead time is approximately one year at this time. This would also be purchased out of the general fund and reimbursed out of the 2023 bond funds.

MOTION 5118: I move to approve as presented. The motion was made by Trustee Dr. Darin Paine and seconded by Trustee Kimberly McAdams. The motion carried with six ayes and zero nos.

K- 4. Consider approval of a change order to Bills Fencing in an amount of \$11,030 and authorize the Superintendent on approvals of future change orders related to this contract in an amount not to exceed \$25,000

- [Drozd Memo](#)
- [Change Order](#)

CFO Drozd reviewed the change order to Bills Fencing in an amount of \$11,030 and authorize the Superintendent on approvals of future change orders related to this contract in an amount not to exceed \$25,000.

MOTION 5119: I move to approve as presented. The motion was made by Trustee Kimberly McAdams and seconded by Trustee Dr. Darin Paine. The motion carried with seven ayes and zero nos.

- K- 5. Consider approval of the purchase of an upgrade to the fuel management system with Fuel Control Solutions based on BuyBoard purchasing cooperative contract # 673-22 in the amount of \$121,185.30 using the General Fund
- [Drozd Memo](#)
 - [Shafer/Silva/Hutchison Memo](#)
- CFO Drozd, purchase of an upgrade to the fuel management system with Fuel Control Solutions based on BuyBoard purchasing cooperative contract # 673-22 in the amount of \$121,185.30 using the General Fund.
- MOTION 5120:** I motion to approve as presented. The motion was made by Trustee Dr. Darin Paine and seconded by Trustee Blaine Decker. The motion carried with seven ayes and zero nos.
- K- 6. ✓ Consider award of RFB# 24-002 for Cabling Labor and Material services to 2 providers for one year beginning January 1, 2024 with the option to extend for up to 3 additional one year terms
- [Drozd Memo](#)
 - [Shafer/Hutchison Memo](#)
- K - 7. ✓ Receive quarterly investment report for the three months ended November 30, 2023
- [Drozd Memo](#)
 - [Quarterly Investment Report](#)
- K-8. ✓ Consider approval of monthly Head Start financial statements and credit card expenditures
- [Drozd Memo](#)
 - [Financial Statements](#)
- K - 9. ✓ Consider approval of monthly budget amendments
- [Drozd Memo](#)
 - [Budget Amendments](#)
- K - 10. ✓ Consider approval of financial reports
- [Drozd Memo](#)
 - [Financial Reports](#)

L. FACILITIES

- L-1. ✓ Consider approval of the procurement method of Job Order Contracting for building improvements at College View High School for the

construction of an outdoor lab to allow instruction of students in a hands on environment related to plumbing, electrical and HVAC projects

- [Drozd Memo](#)

M. EXECUTIVE SESSION

President Horak adjourned the meeting into Executive Session at 8:47 pm.

M-1 The Board will meet in executive session to discuss qualifications of new executive board nominees. The executive session deliberations will be held pursuant to the “Personnel Matters; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code.

M-2. The Board will meet in executive session to deliberate personnel assignments. The executive session deliberations will be held pursuant to the “Personnel Matters; Closed Meeting” exception to the Texas Open Meetings Act as set forth in Section 551.074 of the Texas Government Code.

N. OPEN SESSION

President Horak called the meeting back into order at 10:08 pm.

N-1. Consideration, discussion and possible action regarding the reorganization of Board officers

MOTION 5121: I make a motion to approve Jeff Horak as the President, Darin Paine as the Vice President and Joshua Benn as Secretary. The motion was made by Trustee Kim Ege and seconded by Trustee Heather Simmen. The motion carried with six ayes and one no.

O. ADJOURNMENT

Without objection, President Horak adjourned the meeting at 10:09 pm.

Jeff Horak, Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, chapter 551, subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act.

JH/ch

JEFF HORAK - PRESIDENT

JOSHUA BENN- SECRETARY