

COLLEGE STATION INDEPENDENT SCHOOL DISTRICT

Contract for a Joint Training Venture between the College Station Independent School District and the Texas A&M Hotel & Conference Center.

AFFILIATION AGREEMENT

STATE OF TEXAS

COUNTY OF BRAZOS

This Agreement is executed between the College Station Independent School District, for and on behalf of the Career and Technical Education department, hereinafter sometimes referred to as "District" and the Texas A&M Hotel & Conference Center sometimes referred to as "Facility" in this Agreement, WITNESSETH:

WHEREAS, it is agreed by the parties to be a mutual interest and advantage that College Station Independent School District students be given the opportunity to utilize the Facility for internship for educational purposes.

NOW, THEREFORE, for and in consideration of the forgoing and in further consideration of the mutual benefits to the parties hereto, the parties to this Agreement concur as follows:

1. The Facility will permit District students to observe departmental procedures under the direct supervision of a designated employee of the Facility. Individual Facility staff members will serve as liaisons between the Facility and said students.
2. The Facility staff will serve as trainer/supervisors for the students enrolled in the program several hours, two days per week, exact schedules to be mutually agreed upon. Hotel personnel are to work with students on an approximate six-week rotating schedule. Training will be available to students enrolled in the program in the following Facility departments:

See Exhibit A

While training in the above referenced departments, students will only perform those tasks which are specifically listed in the attached Exhibit A to this Agreement.

3. The Facility will provide a meeting room that will be used by the instructor and students on a daily basis for classroom instruction and for briefing by various hotel personnel.

4. Facility personnel assigned as training supervisors will complete an evaluation of the student's progress each grading period. This will be included with the instructor's evaluation to determine the student's grade.
5. Since this program is for training purposes only, students will not be compensated either by the Texas A&M Hotel & Conference Center or College Station Independent School District.
6. The district will provide transportation for students enrolled in the program utilizing District vehicles and releases the Facility from all legal liability in connection with the District providing such transportation. However, the Facility shall indemnify, defend and hold harmless the District and its officers, directors, agents and employees from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from student participation in the program while at the Facility.
7. The District will establish a communication process for the instructor to maintain a constant link between the students and the hotel staff.
8. The District students will be subject to the hotel house rules and regulations established by the Facility to which the student is assigned, and the Facility staff shall explain any such rules and regulations to the District students.
9. It is understood between the parties that under no circumstances are any member of District's student body or faculty to be considered an agent, representative or employee of the Facility. Should a student be instructed to perform or assist in the performance of a function or duty of an employee of the Facility, it must be carried out only under the direct supervision of said employee. Because this is a training program and students are not employees, students are not eligible for occupational injury benefits.
10. The district will select a maximum of 36 students to participate in the program or an appropriate number to be mutually agreed upon.
11. The District will provide a qualified instructor for the training coordination/instruction of students. The Instructor will be continuously on premises when students are on the premise.
12. The District will provide all instructional materials and supplies as needed.
13. The instructor will check timely attendance on a daily basis by students. Students will conform to dress code (white shirt, dark slacks/skirt, and name tag).

14. Beginning of class will include homeroom period in which attendance, grooming, and dress code will be checked by Instructor. Noteworthy events subject matter will also be reviewed.
15. This Agreement will be renewed annually unless either party shall give written notice at least sixty (60) days prior to the end of a school year that it intends not to renew this Agreement for succeeding years. If either party shall default in the performance of its responsibilities hereunder, the non-defaulting party may give written notice specifying the default and, if such default is not correct within thirty (30) days, the non-defaulting party may terminate this Agreement immediately.
16. Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been deposited, duly registered or certified, return receipt requested, in a United States Post Office addressed to the other party at the following addresses:
- DISTRICT: Tim Harkrider
 Superintendent
 College Station Independent School District
 1812 Welsh Ave.
 College Station, Texas 77845
- FACILITY: Greg Stafford
 General Manager
 Texas A&M Hotel and Conference Center
 177 Joe Routt Blvd.
 College Station, Texas 77843
17. In the event one or more of the students should, independent of the Agreement be employed by Facility on a part-time or full-time basis, this Agreement shall not apply during the hours in which such student is performing his/her duties in the Facility.
18. No assignment of this Agreement or any duty or obligation of performance hereunder, shall be made in whole or in part by either party without the prior written consent of the other party.
19. This Agreement SHALL NOT be construed or interpreted to modify, waive, change or alter any privileges, immunities, or rights granted to, or retained by the District by virtue of the statutory or common law of the State of Texas or the United States of America.

20. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the state of Texas applicable to contracts made and wholly performed within such state (without regard to the conflicts or choice of law principles thereof). The parties irrevocably consent to the jurisdiction of the state of Texas and agree that any court of competent jurisdiction sitting in the county of Brazos, State of Texas, shall be an appropriate and convenient place of venue, and shall be the sole place of venue, to resolve any dispute with respect to this Agreement.

21. This is the entire agreement between the parties and supersedes all prior agreements, proposals, or understandings, whether written or oral.

This contract is effective September 1, 2024 through June 5, 2025.

Tim Harkrider
Superintendent of Schools
College Station Independent School District

Greg Stafford
General Manager
Texas A&M Hotel and
Conference Center

Kevin Ross
Director, Career & Technical Education
College Station Independent School District

Lauren Pearce
Director of Human Resources
Texas A&M Hotel and
Conference Center

Exhibit A

Departments available for Training, Texas A&M Hotel & Conference Center

Front Office:

_____ Front Desk – Assist with checking in/out guests, greeting, telephones, PBX/reservations, amenity delivery

_____ Bell Stand – Assist guests with luggage, vehicles on driveway, property directions, and general info

Conference Services:

_____ Conference Setup – Assist with the setup and teardown of events including tables, chairs, stages, etc.

_____ Banquet Server – Serve food and beverages, set and bus tables, prep work such as rolling silverware

Food & Beverage Operations/Culinary:

_____ Kitchen/Culinary

_____ Prep Areas – Prepping Food with cutlery and restaurant equipment, organizing and stocking

_____ Cooking Line – Cooking food with grills, fryers, griddles, steamers, etc.

_____ Baking/Pastry – Using ovens, mixers, and restaurant equipment

_____ Restaurants/Outlets (Junction, Brazos) – Host stand, wait staff, buffet, beverages, bussing

_____ Stewarding – Assisting with washing and organizing dishes and cutlery

Rooms Division:

_____ Housekeeping – Assisting in cleaning of rooms and public areas

_____ Laundry Attendant – Assisting in washing, folding, and drying laundry, uses washer and dryer machines

Maintenance/Facilities:

_____ Engineering – Assisting in routine maintenance in the facility, these could include, but are not limited to electronics, swimming pools, restrooms, electrical, and plumbing